

**MEETING OF THE
COASTAL ENVIRONMENT AND NAVIGATION SAFETY
PORTFOLIO COMMITTEE**

**TO THE CHAIRPERSON AND MEMBERS OF THE
COMMITTEE**

MEMBERSHIP OF THE COMMITTEE

Cr R M Kirk (Chairperson)

Cr T K Burke
Cr E H Cunningham
Cr M E Oldfield
Cr J M Waters

A meeting of the Committee will be held on

Thursday, 17 August 2006 at 1:30 p.m.

VENUE: Council Chamber
First Floor
Pegasus Building
58 Kilmore Street
CHRISTCHURCH

BUSINESS: As per Order Paper attached

Dr Bryan Jenkins
CHIEF EXECUTIVE

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE TAKEN
AS COUNCIL POLICY UNTIL ADOPTED BY COUNCIL**

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COMPLIANCE WITH LOCAL GOVERNMENT ACT 2002 DECISION-MAKING REQUIREMENTS

Except as below, a statement of compliance and a completed decision checklist is required for any agenda item on a council committee or the council recommending that a decision be made. This will be the responsibility of the person signing off the agenda item.

The compliance statement and checklist will not be used for:

- Recommendations that information be received or that the Council make a decision.
- Decisions taken under the Resource Management Act 1991 or the Biosecurity Act 1993 in relation to resource consents, decisions required when following the procedures set out in Schedule 1 of the Resource Management Act 1991, other permissions, submissions on plans, or references to the Environment Court.
- Decisions taken to proceed with enforcement procedures under various primary or secondary legislation or regulations, including procedures under the Resource Management Act 1991, the Biosecurity Act 1993, the Local Government Act 2002, and Environment Canterbury Bylaws.
- Administrative and personnel decisions that are entirely internal to Environment Canterbury.
- Other decisions where the procedures to be followed are set out in Legislation.

COMPLIANCE STATEMENT

The council committee (or the council) must formally certify that:

- (a) It is satisfied that it has sufficient information about the options and their benefits and costs, in terms of the region's social, economic, environmental and cultural well-being and the effects on community outcomes, bearing in mind the significance of the decisions.
- (b) It is satisfied that it knows enough about and has given adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decision.

INFORMATION CHECKLIST

| | |
|-----|---|
| (a) | A Statement of the Proposed Decision |
| (b) | A Statement of the Objective of the Proposed Decision and the Issue or Problem being addressed |
| (c) | A list of all reasonably practicable options, (including doing nothing). |
| (d) | For each option in (c): An evaluation of the Benefits and Costs, in terms of the region's social, economic, environmental and cultural well-being. |
| (e) | For each option in (c): A statement of the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner. |
| (f) | For each option in (c): A statement of the Impact, if any, on Environment Canterbury's capacity to undertake its statutory responsibilities |
| (g) | If the Proposed Decision is a significant decision in relation to land or a body of water, a statement of how Maori values have been taken into account |
| (h) | A Statement of significant inconsistencies, if any, with any Existing Policy, Plan or Legislation arising from the Proposed Decision. |
| (i) | A statement how the views and preferences of affected or interested persons have been given adequate consideration during the definition of the problem or issue, the objective, the assessment of options and the development of the proposed decision, including the particular contribution of Maori to the decision-making process. |

Notes:

The significance of proposals and decisions determines how much time, money and effort is put into exploring and evaluating options and obtaining the views of affected and interested parties. The significance of proposals and decisions is determined through reference to criteria contained in the policy on significance.

The policy on significance together with Section 76 of the Local Government Act 2002 set out the Council's requirements in relation to decisions. Some decisions can only be made through the Long-Term Council Community Plan, or after the Special Consultative Procedures set out in the Act have been used, (refer to the policy on significance and the Act).

All decisions of Environment Canterbury are subject to the decision-making requirements of section 76 of the Act unless inconsistent with specific requirements of other legislation.

ENVIRONMENT CANTERBURY
COASTAL ENVIRONMENT AND NAVIGATION SAFETY
PORTFOLIO COMMITTEE

ORDER PAPER

1. APOLOGIES
Leave of Absence – Cr Kirk
2. MINUTES OF MEETING – 17 August 2005
3. MATTERS ARISING
4. DEPUTATIONS AND PETITIONS

(a) Coastal Environment

MATTER FOR RECOMMENDATION TO THE COMBINED PORTFOLIOS COMMITTEE

5. 2007/08 ANNUAL PLAN

MATTER FOR COMMITTEE DECISION

6. COMMUNICATIONS STRATEGY

(b) Navigation Safety

MATTER FOR RECOMMENDATION TO THE COMBINED PORTFOLIOS COMMITTEE

7. 2007/08 ANNUAL PLAN

MATTER FOR COMMITTEE DECISION

8. COMMUNICATIONS STRATEGY

9. NOTICES OF MOTION
10. EXTRAORDINARY AND URGENT BUSINESS
11. QUESTIONS
12. NEXT MEETING – 15 November 2006

ENVIRONMENT CANTERBURY

COASTAL ENVIRONMENT AND NAVIGATION SAFETY PORTFOLIO COMMITTEE

MINUTES OF THE MEETING OF THE COASTAL ENVIRONMENT AND NAVIGATION SAFETY PORTFOLIO COMMITTEE HELD ON WEDNESDAY 17 AUGUST 2005 IN THE COUNCIL CHAMBER, FIRST FLOOR, PEGASUS BUILDING, 58 KILMORE STREET, CHRISTCHURCH FROM 9.30AM.

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1. APOLOGIES
2. MINUTES OF MEETING – 26 April 2005
3. MATTERS ARISING
4. DEPUTATIONS AND PETITIONS

MATTERS FOR RECOMMENDATION TO THE COMBINED PORTFOLIOS COMMITTEE

Coastal Environment

5. DRAFT 10 YEAR PORTFOLIO BUDGET ENVELOPE

Navigation Safety

6. DRAFT 10 YEAR PORTFOLIO BUDGET ENVELOPE
7. NOTICES OF MOTION
8. EXTRAORDINARY AND URGENT BUSINESS
9. QUESTIONS
10. NEXT MEETING

PRESENT

Crs R M Kirk (Chairperson), T K Burke, E H Cunningham, and M E Oldfield (from 10am).

IN ATTENDANCE

Cr W E Woods.

MANAGEMENT AND STAFF PRESENT

B R Jenkins (Chief Executive), J D Talbot (Director Policy and Planning), G A Griffiths (Director Investigations and Monitoring), W M Falconer (Director External Relations), M C Freeman (Director Regulation), N C Pilbrow (Portfolio Manager Finance & Corporate Services), J McEwing (Portfolio Manager Community Plan), B Young (Land & Coastal Resources Manager), J Hutchings (Regional Harbourmaster), K Taylor (Environmental Quality Manager), A Willis (Policy Analyst), D Gregory (Senior Resource Management Planner – Coast Biodiversity), D Patterson (Hazardous Substances and Waste Management Officer), E Walker (RMA Compliance & Enforcement Manager) R Gerard (Senior Resource Care Officer), L Bolton-Ritchie (Coastal Water Quality Scientist), J Cope (Coastal/Fluvial Scientist) and L M McDonald (Administration Officer).

1. APOLOGIES

Cr J M Waters, Cr M E Oldfield (for lateness)

2. MINUTES OF MEETING – 26 April 2005

The minutes of the meeting held 26 April 2005 were taken as read and confirmed as a correct record of proceedings.

Cr Cunningham/Cr Burke

3. MATTERS ARISING

Communications Plan of Work

Cr Kirk requested information about the progress on the Communications Plan of Work.

4. DEPUTATIONS

Nil

MATTERS FOR RECOMMENDATION TO THE COMBINED PORTFOLIOS

5. DRAFT 10 YEAR PORTFOLIO BUDGET ENVELOPE – COASTAL ENVIRONMENT

Brodie Young introduced this item and explained that staff were seeking direction and guidance from the committee on portfolio priorities for the 2006-16 Long Term Council Community Plan (LTCCP).

John McEwing tabled information on the decision making process for the LTCCP and community outcomes identified by the public.

Cr Cunningham suggested that reference to council's role in safety and health of recreational water be included in the LTCCP.

In response to a question from Cr Burke regarding coastal occupation charges, David Gregory advised the requirements of the Resource Management Act are quite detailed. Work is being done with central government to develop national guidelines to avoid boundary issues. The basis for charging should also be addressed at the national level and will require good research.

Cr Kirk said it would be useful to indicate the effects on the coastal environment from large projects up stream.

Staff then explained the information on page 14 of the agenda *LTCCP 2006/07 Expenditure Movements 2006/07 – 2015/16 by Portfolio (base 05/06 Annual Plan)*.

Cr Oldfield questioned the expansion of Council's role in monitoring and data collection noting that in the past it had be limited to recreational bathing quality. He asked how the work of other organisations, like Ministry of Fisheries fitted in.

Councillors were then invited to prioritise expenditure for this portfolio to assist deliberations to the Combined Portfolios Committee meeting, where final discussions on prioritisation would take place.

Cr Kirk observed that Canterbury was the largest region with 800km of coastline and his view was that the work proposed was necessary. This portfolio has a fairly modest budget and coastal occupation charges will have important implications for how this work is funded.

Cr Oldfield acknowledged that Council is required to do some work by statute but he did not support additional expenditure for 'feel good' items.

Cr Woods supported looking at ways of generating more income and the need to prove that the projects proposed were worth doing. These projects would need to be considered along with projects from all the other portfolios. He suggested that the exercise of assessing public/private good would be a good baseline to work from.

Cr Cunningham noted that collaborative relationships with other organisations and groups provide strong resources and other opportunities for funding.

The Committee's priorities were listed on the white board as follows:

| | |
|---|--|
| Work that should be done sooner than proposed: | None |
| Work that could be done later: | None |
| Funding options to be explored further: | Revenue for coastal occupation charges Find partners to collaborate with to jointly fund projects |
| Work that is not essential: | None |

Resolved

That the committee receives the portfolio's 10 year work programme and budget envelope.

Cr Burke/Cr Cunningham
Cr Oldfield abstained

Recommended to the Combined Portfolios Committee

That the portfolio's budget envelope be referred to the Combined Portfolios Committee for consideration as the basis for undertaking detailed budgeting, setting levels of service provision, performance measures and targets for the 2006-16 LTCCP.

Cr Burke/Cr Cunningham
Cr Oldfield abstained

6. DRAFT 10 YEAR PORTFOLIO BUDGET ENVELOPE - NAVIGATION SAFETY

Jack Hutchings introduced this item and explained that staff were seeking direction and guidance from the committee on portfolio priorities for the 2006-16 LTCCP.

He then explained the information on page 23 of the agenda *LTCCP 2006/07 Expenditure Movements 2006/07 – 2015/16 by Portfolio (base 05/06 Annual Plan)*.

Cr Cunningham raised the problem of sewage going into the harbour from boats and said that the number of boats in the harbour has increased.

It was noted that the legislation requires that income for coastal occupation charges can only be used for sustainable management not for navigation safety.

Councillors were then invited to prioritise expenditure for this portfolio to assist deliberations to the Combined Portfolios Committee meeting, where final discussions on prioritisation would take place.

The Committee's priorities were listed on the white board as follows:

| | |
|---|----------------------------------|
| Work that should be done sooner than proposed: | None |
| Work that could be done later: | None |
| Funding options to be explored further: | User charges from Port Companies |
| Work that is not essential: | None |

Resolved

That the committee receives the portfolio's 10 year work programme and budget envelope.

Cr Burke/Cr Cunningham
Cr Oldfield abstained

Recommended to the Combined Portfolios Committee

That the portfolio's budget envelope be referred to the Combined Portfolios Committee for consideration as the basis for undertaking detailed budgeting, setting levels of service provision, performance measures and targets for the 2006-16 LTCCP.

Cr Burke/Cr Cunningham
Cr Oldfield abstained

7. NOTICES OF MOTION

Nil.

8. EXTRAORDINARY AND URGENT BUSINESS

Nil.

9. QUESTIONS

Nil.

10. NEXT MEETING

2006

The Meeting closed at 12.10pm.

CONFIRMED

DATE _____ CHAIRPERSON _____

| | |
|--|--|
| AGENDA ITEM NO: 5 | SUBJECT MATTER: 2007/08 ANNUAL PLAN |
| REPORT: Coastal Environment/Navigation Safety Portfolio Committee | DATE OF MEETING: 17 August 2006 |
| FILE REFERENCES: | PORTFOLIO: Coastal Environment PROJECT: – OUTPUT: – |
| REPORT BY: Justin Cope, Portfolio Convenor Coastal Environment | ENDORSED BY: George Griffiths, Director Investigations and Monitoring |

PURPOSE

1. To begin the process to develop the 2007/08 Annual Plan.
2. To bring the Portfolio Committee up to speed with the LTCCP activities, work programmes and levels of service.
3. To consider matters referred to the committee arising from the Finance and Audit Committee's review of the Draft 2006-16 LTCCP.
4. To identify matters to be canvassed with key stakeholders for feedback prior to confirming priorities for trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service.
5. To provide clear guidance and direction on priorities for trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service, if any, to the Combined Portfolios Committee.

ATTACHMENTS

Tables showing:

- LTCCP budgets 2006/07 and 2007/08
- LTCCP Funding Summary 2006/07 and 2007/08

Other documents referred to in this report include:

- The 2006-16 LTCCP (**please bring your own copy to the meeting**)
- Project Levels of Service and Funding for 2006/07 (**please bring your own copy to the meeting**)

BACKGROUND

The council is required to prepare and adopt an annual plan each year that contains the proposed budget and funding impact statement for that year. The purpose of the annual plan is to identify any variation from the financial statements and funding impact statement included in the LTCCP. It is not intended to review the Council's 10-year LTCCP work programmes.

The 2006-16 LTCCP includes forecasts of activities, work programmes, budgets and levels of service for the 2007/08 year. Summarised details of work programmes and budgets can be found in the attached spreadsheet.

OPPORTUNITIES FOR COUNCILLOR INPUT

This meeting is the first of three opportunities for councillors to substantially influence the draft 2007/08 Annual Plan. The second opportunity will be at the November round of portfolio committee meetings. **The last opportunity is at the November council meeting** when recommendations from portfolio committees are adopted and staff start detailed budgeting.

MATTERS ARISING FROM THE FINANCE AND AUDIT COMMITTEE'S REVIEW OF THE DRAFT 2006-16 LTCCP

Following the review by the Finance and Audit Committee, the following matters are referred to this portfolio committee for consideration.

TABLE 1: Finance & Audit Committee Review

| 1. SERVICE DELIVERY | | |
|---|--|---|
| RMA COMPLIANCE AND ENFORCEMENT | | |
| <p>The following outlines areas where cost savings, efficiency gains, or increased cost effectiveness could be achieved in the RMA Compliance and Enforcement Section – albeit with potentially significant implications for the relevant levels of service, statutory responsibilities, public acceptability, etc. The issues, possible changes and impacts on level of service are tabulated.</p> <ul style="list-style-type: none"> For 2006/2007 the section is funded 51% user pays; 49% ratepayer projects. It is assumed the primary focus on savings is on ratepayer projects. The increase in staff numbers in this section proposed to date is entirely aimed at providing the service considered to be needed to fulfil Council obligations. These obligations include additional work under national initiatives, (e.g. NES, changes to the Building Act, marine farm permits as deemed consents etc) and under the Council's own Plans, strategies and commitments (examples: Air Plan, social marketing campaign over Christchurch domestic solid fuel burners, Coastal Plan implementation, subdivision stormwater management post Aidanfield, industrial stormwater quality post Heathcote oil spill, water metering post Lynton). | | |
| Issue | Changes | Impacts on Service |
| Compliance Monitoring Funding Policy and Mechanisms | <ul style="list-style-type: none"> Investigate changes to funding policy away from the predominantly time-based actual and reasonable basis to, for example, standard annual charges, and/or volume based charging (perhaps via rates). | <ul style="list-style-type: none"> Achieve significant reduction in costs of recovering monies; eliminate one administrative position. Reduce risks of challenge to present system which can be considered to not allocate charging on a reasonable basis. Improve consent holder and stakeholder perception of fairness of charging. |
| Improve efficiency of compliance monitoring programmes | <ul style="list-style-type: none"> For several categories of consents, monitoring programmes already target consents which are rated high environmental risk. This could be expanded to other consents. Explore this ranking being done by IOs Introduce statistically valid sampling of consents compliance, rather than aiming at full coverage of all consents in any one consent category Encourage self reporting of compliance, provided audit capability maintained, alternatively encourage more third party independent monitoring. Improve field IT capability to complete reports in the field and hand them to consent holders. In some cases revert to checklists | <ul style="list-style-type: none"> Energies and resources are focused on consents which have the greatest environmental impact. Sampling would reduce coverage of consents, so need to ensure monitoring programmes are still targeted to achieve a high level of compliance by all consent holders.. Greater acceptance of compliance monitoring activities among consent holders. Additional resourcing would be needed to initiate significant uptake. Reduce dependence on office based reporting, immediate hand over of reports, and lowered costs to consent holders. |

2. ADVOCACY TO CENTRAL GOVERNMENT

| OPPORTUNITIES FOR COST EFFICIENCIES | CONSEQUENCES | PRIORITY | DUE DATE | COMMENTS |
|---|--|----------|----------|--|
| COASTAL ENVIRONMENT Advocacy to Government to enable coastal occupational charges to be set through the RMA and/or LGA. | <ul style="list-style-type: none"> More direction and clarity by having a national framework. Cost savings due to each council not having to potentially progress each case through the courts on an individual basis. Ability to employ a standardised charging formula based on robust economics. | Medium | Do soon | Important, but not urgent. Still much confusion to sort out. |

3. SOURCES OF FUNDING

| | | | | |
|---|--|--------|---------|--|
| COASTAL ENVIRONMENT <ul style="list-style-type: none"> levying coastal occupation charges on Port Companies. | <ul style="list-style-type: none"> Increased revenue. | Medium | Ongoing | This is a government issue. Needs change to RMA, which is unlikely. Try to make into a rating issue under LGA. |
|---|--|--------|---------|--|

ACTIVITY DESCRIPTIONS

The following table briefly sets out the work planned for this year and next year (the 2007/08 annual plan year). The right hand column flags possible shifts in direction for the annual plan year.

Refer also to the attached spreadsheet showing 2006/07 and 2007/08 LTCCP budgets. This lists the projects in each activity and identifies those potentially affected by trade-offs or deferrals required to accommodate the possible shifts in direction in 2007/08.

Further information on project levels of service for this year can be found in "Project Levels of Service and Funding for 2006/07".

TABLE 2: Activity Descriptions

| Planned for this year 2006/07 | Planned for the Annual Plan 2007/08 | Possible shifts in direction for the Annual Plan 2007/08 |
|---|---|--|
| 1. Investigations | | |
| Investigating coastal hazards <ul style="list-style-type: none"> collecting information for ongoing reviews of coastal hazard lines. modelling of future shoreline positions, coastal inundation/tsunami. providing information to the community about erosion and inundation risk and will better identify areas zones of risk. | Same as 2006/07, but at an increased level. | None |

There are three reasons why LTCCP levels of service might need to be changed. Firstly, because a review of them may have found they are not fully within ECan's ability to control, secondly, the LTCCP signalled that additional measures and targets would be included in the 2007/08 Annual Plan and thirdly, the possible shifts in direction identified above will require a change.

Review of Levels of Service

A recent review of LTCCP levels of service undertaken across all portfolios has found that some levels of service may not be fully within ECan's ability to control. Ideally, levels of service should relate to matters that ECan is solely responsible for and has the community mandate and budget for. Where ECan does not have this "ability to control", the actions of others could result in the target not being reached. Work on confirming which levels of service, if any, that need to be refined is continuing.

In this portfolio the levels of service are fully within ECan's ability to control.

Additional Measures and Targets Signalled in the LTCCP

The LTCCP signalled that further measures and targets for levels of service No 2 and 4 would be included in the 2007/08 Annual Plan. Work on this is proceeding with the development during 2006/07 of an extensive evaluation of biological sampling programmes for estuaries.

Impact of possible shifts in direction

None

TABLE 3: Levels of Service

| As published in the 2006-16 LTCCP | Possible amendment required |
|--|-----------------------------|
| <p><u>Level of Service #2</u></p> <p>Improving the aquatic health of estuaries..</p> <p><u>Proposed Measures and targets</u></p> <p>It is planned to include these in the 2007/08 Annual Plan.</p> | To be developed |
| <p><u>Level of Service #4</u></p> <p>Authorising resource users to use natural and physical resources in a way that the environmental effects remain acceptable to the community.</p> <p><u>Proposed Measures and targets</u></p> <p>It is proposed to develop additional, measure and targets to more comprehensively reflect the levels of service. It is planned to include these in the 2007/08 Annual Plan.</p> | To be developed |

WHERE TO FROM HERE?

It is proposed that on the completion of portfolio committee meetings, the Combined Portfolios Committee will review recommendations from each committee and compile a consolidated list of trade-offs or deferrals to be canvassed with key stakeholders to get feedback.

To enable the Combined Portfolio Committee to do this, this committee needs to:

- Identify matters it wishes to see canvassed with key stakeholders.

- Provide clear guidance and direction on priorities for trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service.

Stakeholder feedback will be reported back to the November portfolio committee meetings and which committees will make their final recommendations to the November council meeting on trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service, for staff to then undertake detailed budgeting for.

Remember that the November council meeting will be the last chance to introduce substantial changes.

RECOMMENDATION (to Combined Portfolios Committee)

That the Portfolio Committee notes there are no significant changes proposed for the 2007/08 Annual Plan.

LTCCP BUDGETS AND FUNDING SUMMARY FOR 2006/07 AND 2007/08

TABLE 4: Budgets 2006/07 & 2007/08

| ACTIVITY | PROJECT | 2006/07 \$000 | 2007/08 \$000 | % CHANGE | KEY SHIFT IN DIRECTION FOR 2007/08 |
|---|--|------------------|------------------|-------------|---------------------------------------|
| Coastal environment | | 1,653 | 1,852 | 13% | |
| 1. Investigations | | 178 | 273 | 54% | |
| 0279 | Coastal Hazards Investigations | 178 | 208 | 17% | |
| 027901 | Coastal Hazards Investigations | 178 | 208 | 17% | |
| 0290 | Coastal Water Quality Investigations | 0 | 66 | new | |
| 029000 | Coastal Water Quality Investigations | 0 | 66 | new | |
| 2. Policy making and planning | | 231 | 278 | 20% | |
| 0338 | Pegasus Bay Access Strategy | 0 | 19 | new | |
| 033800 | Pegasus Bay Access Strategy | 0 | 19 | new | |
| 0344 | Regional Coastal Environment Plan | 197 | 206 | 5% | |
| 034400 | Regional Coastal Environment Plan | 29 | 33 | 16% | |
| 034403 | Regional Coastal Environment Plan - Changes | 168 | 173 | 3% | |
| 0616 | Marine Oil Spill Response Contingency Planning | 0 | 18 | new | |
| 061600 | Marine Oil Spill Response Contingency Planning | 0 | 18 | new | |
| 0645 | District Planning Liaison - Coastal Environment | 34 | 35 | 2% | |
| 064500 | District Planning Liaison - Coastal Environment | 34 | 35 | 2% | |
| 3. Monitoring | | 476 | 496 | 4% | |
| 0273 | Coastal & River Environment Monitoring | 18 | 29 | 61% | |
| 027300 | Coastal & River Environment Monitoring | 18 | 29 | 61% | |
| 0278 | Coastal Hazards Monitoring | 193 | 177 | -8% | |
| 027801 | Coastal Hazards Monitoring | 193 | 177 | -8% | |
| 0289 | Coastal Water Quality Monitoring | 246 | 268 | 9% | |
| 028900 | Coastal Water Quality Monitoring - Chemical | 95 | 117 | 23% | |
| 028901 | Coastal Water Quality Monitoring - Biological | 95 | 95 | 0% | |
| 028902 | Coastal Water Quality Monitoring - Recreational Water Quality | 55 | 55 | 0% | |
| 0639 | State of Environment Report - Coastal | 19 | 22 | 15% | |
| 063900 | State of Environment Report - Coastal | 19 | 22 | 15% | |
| 4. Communicating, educating and advocating | | 389 | 438 | 12% | |
| 0215 | Coastal Communications | 44 | 45 | 2% | |
| 021501 | Coastal Communications - Education | 44 | 45 | 2% | |
| 0227 | Planning Advisory (all portfolios) | 48 | 54 | 13% | |
| 022700 | Planning Advisory (all portfolios) | 48 | 54 | 13% | |
| 0230 | Public Information - Coastal | 6 | 6 | 2% | |
| 023000 | Public Information - Coastal | 6 | 6 | 2% | |
| 0233 | Advocacy - Coastal Environment | 115 | 107 | -7% | |
| 023300 | Advocacy - Coastal Environment - Lyttelton | 26 | 27 | 3% | |
| 023301 | Advocacy - Coastal Environment - Avon Heathcote Estuary/Ihutai | 21 | 21 | 1% | |
| 023302 | Advocacy - Coastal Environment - Akaroa | 16 | 17 | 2% | |
| 023303 | Advocacy - Coastal Environment - Pegasus Bay | 52 | 42 | -18% | |
| 0247 | Environmental Advisory Services - Coastal | 7 | 7 | 2% | |
| 024700 | Environmental Advisory Services - Coastal | 7 | 7 | 2% | |
| 0256 | Advisory Services - Consents - Coastal Environment | 20 | 20 | 4% | |
| 025600 | Advisory Services - Consents - Coastal Environment | 20 | 20 | 4% | |
| 0454 | Avon / Heathcote Non Statutory Plan Implementation | 150 | 198 | 32% | |
| 045401 | Avon / Heathcote Non Statutory Plan Implementation | 150 | 198 | 32% | |
| 5. Regulating and enforcing | | 361 | 368 | 2% | |
| 0658 | Marine Pollution Enforcement | 186 | 183 | -1% | |
| 065800 | Marine Pollution Enforcement | 120 | 123 | 2% | |
| 065801 | Marine Pollution Enforcement - Conferences/Training | 66 | 61 | -7% | |
| 0661 | Resource Consent Compliance Monitoring- Coastal Env | 56 | 63 | 12% | |
| 066102 | Resource Consent Compliance Monitoring - Coastal Env | 56 | 63 | 12% | |
| 0664 | RMA Enforcement - Coastal Environment | 37 | 37 | 0% | |
| 066402 | RMA Enforcement - Coastal Environment | 37 | 37 | 0% | |
| 0674 | Environment Court Consent Objections and Appeals - Coastal Environment | 8 | 9 | 2% | |
| 067400 | Environment Court Consent Objections and Appeals - Coastal Environment | 8 | 9 | 2% | |
| 0681 | Permitted Activities Compliance Monitoring - Coastal Environment | 20 | 20 | 1% | |
| 068100 | Permitted Activities Compliance Monitoring - Coastal Environment | 20 | 20 | 1% | |
| 0682 | Resource Consent Processing - Coastal Environment | 53 | 55 | 3% | |
| 068202 | Resource Consent Processing - Coastal Environment | 53 | 55 | 3% | |

TABLE 5: Funding Summary

| Funding source | LTCCP 2006/07 | LTCCP 2007/08 |
|------------------------------|------------------|------------------|
| Interest | 6 | 8 |
| User pays/Other | 277 | 289 |
| Grants | - | - |
| Targeted rates | - | - |
| General rates | 1,352 | 1,555 |
| Total income | 1,635 | 1,852 |
| Operating expenditure | 1,653 | 1,852 |
| Operating surplus/(deficit) | - | - |
| General Reserve | - | - |
| Total funding from reserves | - | - |

| | |
|--|--|
| AGENDA ITEM NO: 6 | SUBJECT MATTER: COMMUNICATION STRATEGY 2006/07 |
| REPORT: Coastal Environment/Navigation Safety Portfolio Committee Portfolio Committee | DATE OF MEETING: 17 August 2006 |
| FILE REFERENCES: | PORTFOLIO: Coastal Environment PROJECT: – OUTPUT: – |
| REPORT BY: Bill Simpson, Communications and Relations Manager | ENDORSED BY: Wilma Falconer Director External Relations |

PURPOSE

This is an opportunity for members of the portfolio committee to discuss, and contribute towards, communications planning.

ATTACHMENTS

Coastal Environment Communications Strategy 2006/07.

BACKGROUND

The communications work programme planning for the 2006/07 financial year is now scheduled for completion.

It is essential that those work programmes support the outcomes and objectives identified in the LTCCP for each portfolio

At this portfolio committee meeting we will ask for your comment on the strategy. The outcome of the discussion will inform the development of the final communications programme of work.

PROPOSAL

Councillors contribute to the development of the 2006/07 communication programme of work.

RECOMMENDATION (Committee Decision)

That the committee receives the 2006/07 Coastal Environment portfolio communication strategy.

Coastal Environment Portfolio Communications Strategy 2006/07

Purpose

The purpose of this strategy is;

- to show the relationship of Environment Canterbury's overall objectives to specific communication plans
- to identify areas where new communications activity is required in order to meet long term objectives.

Context (Source; LTCCP document)

Key issues;

1. Coastal water quality
2. Pressure on the coastal environment
3. Coastal hazards

Level of Service (i.e. long term objectives);

1. Limiting the risk of damage from coastal hazards, to protect life and property.
2. Improving the aquatic health of estuaries.
3. Improving water quality at swimming beaches.
4. Authorising resource users to use natural and physical resources in a way that the environmental effects remain acceptable to the community.

Note: Communications activities relate to services 1,2 and 3. Service 4 is dealt with in the Democratic Process Group of Activities.

Communication Objective

To support measures to protect the coastal environment.

Activities

Levels of Service:

1. Limiting the risk of damage from coastal hazards, to protect life and property.

Commentary:

The target is the amount of new development occurring within coastal hazard zones, other than that which is provided for in the Regional Coastal Environment Plan 2005.

| Portfolio Activity | Communications Objectives | Communications Approaches | Specific activities |
|--------------------------|---|-----------------------------|--|
| Coastal hazard reduction | People can access information about coastal hazards | Public information, website | Responding to requests from members of the public. ECan website provides images from remote cameras at New Brighton and the Ashburton River/Hakaterere mouth. |

2. Improving the aquatic health of estuaries

Commentary:

A target will be developed for the 2007/08 Annual Plan.

| Portfolio Activity | Communications Objectives | Communications Approaches | Specific activities |
|--------------------------|--|-------------------------------|---|
| Coastal ecosystem health | The Community recognises the importance of coastal ecosystem health. | Education, promotion, website | Seaweek activities are promoted in both schools and the community. Primary schools' coastal education resource. Canterbury Wave virtual trip to the coast web resource. |

3. Improving water quality at swimming beaches

Commentary:

The target is the percentage of monitored beaches complying with the Microbiological Water Quality Guidelines for marine and Freshwater Recreational Areas during the summer recreational season, all or most of the time.

| Portfolio Activity | Communications Objectives | Communications Approaches | Specific activities |
|---------------------------------------|--|----------------------------------|---|
| Recreational water quality monitoring | The Community has access to information about water quality at swimming beaches. | Public information | Information on the website. Articles for <i>Living Here</i> . New media liaison. |

Evaluation

In general, the key measures of communication effectiveness will be:

- Participation in **Seaweek**
- Media coverage of recreational water quality
- Website hits

| | |
|--|--|
| AGENDA ITEM NO: 7 | SUBJECT MATTER: 2007/08 ANNUAL PLAN |
| REPORT: Coastal Environment/Navigation Safety Portfolio Committee | DATE OF MEETING: 17 August 2006 |
| FILE REFERENCES: | PORTFOLIO: Navigation Safety PROJECT: – OUTPUT: – |
| REPORT BY: Peter Buell, Navigation Safety Portfolio Convenor | ENDORSED BY: Mike Freeman, Director Regulation |

PURPOSE

1. To begin the process to develop the 2007/08 Annual Plan.
2. To bring the Portfolio Committee up to speed with the LTCCP activities, work programmes and levels of service.
3. To consider matters referred to the committee arising from the Finance and Audit Committee's review of the Draft 2006-16 LTCCP.
4. To identify matters to be canvassed with key stakeholders for feedback prior to confirming priorities for trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service.
5. To provide clear guidance and direction on priorities for trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service, if any, to the Combined Portfolios Committee.

ATTACHMENTS

Tables showing:

- LTCCP budgets 2006/07 and 2007/08
- LTCCP Funding Summary 2006/07 and 2007/08

Other documents referred to in this report include:

- The 2006-16 LTCCP **(please bring your own copy to the meeting)**
- "Project Levels of Service and Funding for 2006/07" **(please bring your own copy to the meeting)**

BACKGROUND

The council is required to prepare and adopt an annual plan each year that contains the proposed budget and funding impact statement for that year. The purpose of the annual plan is to identify any variation from the financial statements and funding impact statement included in the LTCCP. It is not intended to review the Council's 10-year LTCCP work programmes.

The 2006-16 LTCCP includes forecasts of activities, work programmes, budgets and levels of service for the 2007/08 year. Summarised details of work programmes and budgets can be found in the attached spreadsheet.

OPPORTUNITIES FOR COUNCILLOR INPUT

This meeting is the first of three opportunities for councillors to substantially influence the draft 2007/08 Annual Plan. The second opportunity will be at the November round of portfolio committee meetings. **The last opportunity is at the November council meeting** when recommendations from portfolio committees are adopted and staff start detailed budgeting.

MATTERS ARISING FROM THE FINANCE AND AUDIT COMMITTEE'S REVIEW OF THE DRAFT 2006-16 LTCCP

There were no matters raised in the review that related to this portfolio.

ACTIVITY DESCRIPTIONS

The following table briefly sets out the work planned for this year and next year (the 2007/08 annual plan year). The right hand column flags possible shifts in direction for the annual plan year.

Refer also to the attached spreadsheet showing 2006/07 and 2007/08 LTCCP budgets. This lists the projects in each.

Further information on project levels of service for this year can be found in "Project Levels of Service and Funding for 2006/07".

TABLE 1: Activity Descriptions

| Planned for this year 2006/07 | Planned for the Annual Plan 2007/08 | Possible shifts in direction for the Annual Plan 2007/08 |
|--|---|--|
| 1. Policy making and planning | | |
| <p>Navigation safety planning By Laws regarding Lake Ruataniwha have been reviewed and will go to public consultation in September. Bylaws regarding Waimakariri area will be reviewed.</p> <p>Port and Harbour safety: This will be a continual ongoing process, with risks being reviewed frequently, and the updating of the Safety Management System being ongoing in conjunction with the risk review .</p> <p>Assessing bylaw effectiveness: This will be on going using feedback from the public and our contractors.</p> | <p>Updated Waimakariri rules implemented as required. Remainder of bylaws are expected to remain constant.</p> <p>Continue Port and Harbour Safety code and Safety management system.</p> <p>Continue assessment of bylaw effectiveness</p> | None |
| 2. Operations | | |
| <p>Provision has been made for maintenance and upgrade of navigation aids at smaller ports situated in Akaroa, Kaikoura and Motunau.</p> | <p>Continue maintenance/upgrade of signs/buoys etc as required.</p> | None |

| 3. Regulating and enforcing | | |
|--|------------------|--|
| <p>The publication of information pamphlets for all the areas under ECan jurisdiction, attending meetings of associations and yacht clubs to enforce the message of safety on the water will continue.</p> <p>Consent processing and compliance monitoring (swing moorings, bylaw and Port & Harbour Safety Code): Processing consents and the compliance monitoring of swing moorings is an on going function, which will increase once the coastal plan is introduced and all moorings come under the same systems.</p> <p>Port and Harbour Safety Code monitoring will consist of regular visits to the ports and harbours to audit compliance with the safety management systems in place.</p> <p>Enforcement will increase with the introduction of infringement notices and fines attached to the by laws, and with the increased compliance monitoring of the swing moorings. Hopefully there will be little enforcement in conjunction with the Port and Harbour Safety Code however the situation may arise where we will have to enforce the Code in a port.</p> | Same as 2006/07. | Further significant fuel price rises could affect cost of contract services. |

EXPANSION ON POSSIBLE SHIFTS IN DIRECTION

Further information on possible shifts in direction noted in Table 3 follows.

TABLE 2: Possible shifts in direction

| Project number and name | Brief description | Indication of work that could be traded-off or deferred | Estimated change in budget | Impact on LTCCP levels of service |
|---------------------------------|--|---|----------------------------|---|
| NAVIGATION SAFETY | | | | |
| 0474 and 0475 Navigation safety | Further significant fuel price rises could affect cost of contract services. | Reduce contract hours and/or change contracts | No change | Some reduction/change in level of service possible. |

LTCCP LEVELS OF SERVICE

There is 1 level of service in the LTCCP for this portfolio that will be reported on each year in the annual report.

There are three reasons why LTCCP levels of service might need to be changed. Firstly, because a review of them found that they are not fully within ECan's ability to control, secondly, the LTCCP signalled that additional measures and targets would be included in the 2007/08 Annual Plan and thirdly, the possible shifts in direction identified above will require a change.

Review of Levels of Service

A recent review of LTCCP levels of service undertaken across all portfolios has found that some levels of service may not be fully within ECan's ability to control. Ideally, levels of service should relate to matters that ECan is solely responsible for and has the community mandate and budget for. Where ECan does not have this "ability to control", the actions of others could result in the target not being reached. Work on confirming which levels of service, if any, that need to be refined is continuing.

In this portfolio, level of service number 1 may need to be refined.

Additional Measures and Targets Signalled in the LTCCP

None

Impact of possible shifts in direction

None

TABLE 3: Levels of Service

| As published in the 2006-16 LTCCP | Possible amendment required |
|---|--|
| <u>Level of Service #1</u> Ensuring boats and ships navigate safely, to protect harbour and waterway users | Although ECan is not solely responsible for this it is still considered an effective level of service. |
| <u>Measures and Targets</u> | |
| <u>Measure</u> The number of reported navigation safety incidents in harbours and inland waters. | The measure and target need to be reviewed as they do not reflect changing circumstance of use of waterways or enforcement presence. |
| <u>Target</u> There is no increase in the number of reported incidents | |

WHERE TO FROM HERE?

It is proposed that on the completion of portfolio committee meetings, the Combined Portfolios Committee will review recommendations from each committee and compile a consolidated list of trade-offs or deferrals to be canvassed with key stakeholders to get feedback.

To enable the Combined Portfolio Committee to do this, this committee needs to:

- Identify matters it wishes to see canvassed with key stakeholders.
- Provide clear guidance and direction on priorities for trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service.

Stakeholder feedback will be reported back to the November portfolio committee meetings at which committees will make their final recommendations to the November council meeting on trade-offs or deferrals in relation to LTCCP activities, work programmes and levels of service, for staff to then undertake detailed budgeting for.

Remember that the November council meeting will be the last chance to introduce substantial changes.

RECOMMENDATION (to Combined Portfolios Committee)

That the Portfolio Committee notes that there may be significant changes required to the 2007/08 Annual Plan, but that no specific stakeholder consultation is required at this stage.

LTCCP BUDGETS AND FUNDING SUMMARY FOR 2006/07 AND 2007/08

TABLE 4: Budgets 2006/07 & 2007/08

| ACTIVITY | PROJECT | 2006/07 \$000 | 2007/08 \$000 | % CHANGE | KEY SHIFT IN DIRECTION FOR 2007/08 |
|--------------------------------------|------------------------------------|------------------|------------------|-------------|---|
| Navigation safety | | <i>680</i> | <i>742</i> | 9% | |
| <i>1. Policy making and planning</i> | | <i>7</i> | <i>7</i> | 3% | |
| 0470 | Navigation Safety Policy | <i>7</i> | <i>7</i> | 3% | |
| 047000 | Navigation Safety Policy | <i>7</i> | <i>7</i> | 3% | |
| <i>2. Operations</i> | | <i>120</i> | <i>169</i> | 41% | |
| 0476 | Aids to Navigation - harbours | <i>106</i> | <i>154</i> | 46% | |
| 047601 | Aids to Navigation - Harbours | <i>106</i> | <i>154</i> | 46% | |
| 0478 | Aids to Navigation - Inland Waters | <i>14</i> | <i>14</i> | 3% | |
| 047800 | Aids to Navigation - Inland waters | <i>14</i> | <i>14</i> | 3% | |
| <i>3. Regulating and enforcing</i> | | <i>553</i> | <i>566</i> | 2% | |
| 0474 | Navigation Safety - harbours | <i>398</i> | <i>409</i> | 3% | Further significant fuel price rises could affect cost of contract services |
| 047401 | Navigation Safety - Harbours | <i>398</i> | <i>409</i> | 3% | |
| 0475 | Navigation Safety - Inland Waters | <i>156</i> | <i>156</i> | 1% | Further significant fuel price rises could affect cost of contract services |
| 047500 | Navigation Safety - Inland waters | <i>156</i> | <i>156</i> | 1% | |

TABLE 5: Funding Summary

| Funding source | LTCCP 2006/07 | LTCCP 2007/08 |
|------------------------------|------------------|------------------|
| Interest | 2 | 3 |
| User pays/Other | 155 | 155 |
| Grants | - | - |
| Targeted rates | - | - |
| General rates | 523 | 584 |
| Total income | 680 | 742 |
| Operating expenditure | 680 | 742 |
| Operating surplus/(deficit) | - | - |
| General Reserve | - | - |
| Total funding from reserves | - | - |

| | |
|--|--|
| AGENDA ITEM NO: 8 | SUBJECT MATTER: COMMUNICATION STRATEGY 2006/07 |
| REPORT: Coastal Environment/Navigation Safety Portfolio Committee | DATE OF MEETING: 17 August 2006 |
| FILE REFERENCES: | PORTFOLIO: Navigation Safety PROJECT: – OUTPUT: – |
| REPORT BY: Bill Simpson, Communications and Relations Manager | ENDORSED BY: Wilma Falconer Director External Relations |

PURPOSE

This is an opportunity for members of the portfolio committee to discuss, and contribute towards, communications planning.

ATTACHMENTS

Navigation Safety Communications Strategy 2006/07.

BACKGROUND

The communications work programme planning for the 2006/07 financial year is now scheduled for completion.

It is essential that those work programmes support the outcomes and objectives identified in the LTCCP for each portfolio

At this portfolio committee meeting we will ask for your comment on the strategy. The outcome of the discussion will inform the development of the final communications programme of work.

PROPOSAL

Councillors contribute to the development of the 2006/07 communication programme of work.

RECOMMENDATION (Committee Decision)

That the committee receives the 2006/07 Navigation Safety portfolio communication strategy.

Navigation Safety Portfolio Communications Strategy 2006/07

Purpose

The purpose of this strategy is;

- to show the relationship of Environment Canterbury's overall objectives to specific communication plans
- to identify areas where new communications activity is required in order to meet long term objectives.

Context (Source; LTCCP document)

Key issues;

1. Safe navigation
2. Port and harbour safety

Level of Service (i.e. long term objectives);

1. Ensuring boats and ships navigate safely to protect harbour and waterway users.

Communication Objective

To support measures to ensure boats and ships navigate safely.

Activities

Levels of Service:

1. Ensuring boats and ships navigate safely to protect harbour and waterway users.

Commentary:

The target is there is no increase in the number of reported incidents.

| Portfolio Activity | Communications Objectives | Communications Approaches | Specific activities |
|---------------------------|---|--|--|
| Navigation safety | Public are engaged in bylaw development Ensuring navigation is undertaken safely | Public consultation Media relations Public information | Consultation on bylaws. Media liaison at peak times Signage Brochures |

Evaluation

In general, the key measures of communication effectiveness will be:

- Participation in public consultation
- Media coverage of safe navigation issues