

COMBINED PORTFOLIOS COMMITTEE

TO THE CHAIRPERSON AND MEMBERS

MEMBERSHIP

- | | |
|-------------------|--|
| Cr T K Burke | – Council Chairperson |
| Cr R A Budd | – Chair, Air Quality/Energy Portfolio Committee |
| Cr A S Carroll | |
| Cr E H Cunningham | |
| Cr R H M Johnston | – Chair, Pests and Biosecurity Portfolio Committee |
| Cr R M Kirk | – Chair, Coastal Environment/Navigation Safety Portfolio Committee |
| Cr R I R Little | – Chair, Land, Biodiversity/Waste, Hazardous Substances and Contaminated Sites Portfolio Committee |
| Cr A R McKay | – Chair, Hazards/Emergency Management Portfolio Committee |
| Cr A G Neill | |
| Cr M E Oldfield | – Chair, Water Quality, Quantity & Ecosystems Portfolio Committee |
| Cr J F Slee | |
| Cr N J Wagner | – Chair, Public Passenger Transport Portfolio Committee |
| Cr J M Waters | – Chair, Regional Land Transport Portfolio Committee |
| Cr W E Woods | |

A meeting of the Committee will be held on

Thursday, 15 March 2007 at 9.30 a.m.

VENUE: Council Chamber
First Floor
Pegasus Building
58 Kilmore Street
CHRISTCHURCH

BUSINESS: As per Order Paper attached

Dr Bryan Jenkins
CHIEF EXECUTIVE

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE TAKEN
AS COUNCIL POLICY UNTIL ADOPTED BY COUNCIL**

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COMPLIANCE WITH LOCAL GOVERNMENT ACT 2002 DECISION-MAKING REQUIREMENTS

Except as below, a statement of compliance and a completed decision checklist is required for any agenda item on a council committee or the council recommending that a decision be made. This will be the responsibility of the person signing off the agenda item.

The compliance statement and checklist will not be used for:

- Recommendations that information be received or that the Council make a decision.
- Decisions taken under the Resource Management Act 1991 or the Biosecurity Act 1993 in relation to resource consents, decisions required when following the procedures set out in Schedule 1 of the Resource Management Act 1991, other permissions, submissions on plans, or references to the Environment Court.
- Decisions taken to proceed with enforcement procedures under various primary or secondary legislation or regulations, including procedures under the Resource Management Act 1991, the Biosecurity Act 1993, the Local Government Act 2002, and Environment Canterbury Bylaws.
- Administrative and personnel decisions that are entirely internal to Environment Canterbury.
- Other decisions where the procedures to be followed are set out in Legislation.

COMPLIANCE STATEMENT

The council committee (or the council) must formally certify that:

- It is satisfied that it has sufficient information about the options and their benefits and costs, in terms of the region's social, economic, environmental and cultural well-being and the effects on community outcomes, bearing in mind the significance of the decisions.
- It is satisfied that it knows enough about and has given adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decision.

INFORMATION CHECKLIST

(a)	A Statement of the Proposed Decision
(b)	A Statement of the Objective of the Proposed Decision and the Issue or Problem being addressed
(c)	A list of all reasonably practicable options, (including doing nothing).
(d)	For each option in (c): An evaluation of the Benefits and Costs, in terms of the region's social, economic, environmental and cultural well-being.
(e)	For each option in (c): A statement of the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner.
(f)	For each option in (c): A statement of the Impact, if any, on Environment Canterbury's capacity to undertake its statutory responsibilities
(g)	If the Proposed Decision is a significant decision in relation to land or a body of water, a statement of how Maori values have been taken into account
(h)	A Statement of significant inconsistencies, if any, with any Existing Policy, Plan or Legislation arising from the Proposed Decision.
(i)	A statement how the views and preferences of affected or interested persons have been given adequate consideration during the definition of the problem or issue, the objective, the assessment of options and the development of the proposed decision, including the particular contribution of Maori to the decision-making process.

Notes:

The significance of proposals and decisions determines how much time, money and effort is put into exploring and evaluating options and obtaining the views of affected and interested parties. The significance of proposals and decisions is determined through reference to criteria contained in the policy on significance.

The policy on significance together with Section 76 of the Local Government Act 2002 set out the Council's requirements in relation to decisions. Some decisions can only be made through the Long-Term Council Community Plan, or after the Special Consultative Procedures set out in the Act have been used, (refer to the policy on significance and the Act).

All decisions of Environment Canterbury are subject to the decision-making requirements of section 76 of the Act unless inconsistent with specific requirements of other legislation.

ENVIRONMENT CANTERBURY
COMBINED PORTFOLIOS COMMITTEE

ORDER PAPER

1. APOLOGIES
Leave of Absence – Crs McKay and Neill.
2. MINUTES OF MEETING – 23 NOVEMBER 2006
3. MATTERS ARISING
4. DEPUTATIONS AND PETITIONS

MATTER FOR COMMITTEE DECISION

5. 2007/08 DRAFT ANNUAL REPORT: COMMUNITY CONSULTATION
6. NOTICE OF MOTION
7. EXTRAORDINARY AND URGENT BUSINESS
8. QUESTIONS
9. NEXT MEETING – 31 JULY 2007

ENVIRONMENT CANTERBURY

COMBINED PORTFOLIOS COMMITTEE

MINUTES OF A MEETING OF THE COMBINED PORTFOLIOS COMMITTEE HELD ON THURSDAY 23 NOVEMBER 2006 IN THE COUNCIL CHAMBER, FIRST FLOOR, PEGASUS BUILDING, 58 KILMORE STREET, CHRISTCHURCH FROM 11.00AM.

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5. 2007/08 ANNUAL PLAN: REVIEW OF PORTFOLIO RECOMMENDATIONS
6. NOTICES OF MOTION
7. EXTRAORDINARY AND URGENT BUSINESS
8. QUESTIONS
9. NEXT MEETING

PRESENT

Crs T K Burke (Chairman), R A Budd, A S Carroll, E H Cunningham, R M Kirk, R H M Johnston, R I R Little, A R McKay, A G Neill, M E Oldfield, J F Slee, J M Waters and W E Woods.

MANAGEMENT AND STAFF PRESENT

B R Jenkins (Chief Executive), J D Talbot (Director Policy and Planning), W M Falconer (Director External Communications), M C Freeman (Director Regulation), G A Griffiths (Director Investigations and Monitoring), K G Lawn (Director Operations), N C Pilbrow (Portfolio Manager Finance & Corporate Services), K Crisley (Portfolio Manager Water), L Kirk (Portfolio Manager Air), R Phillips (Portfolio Manager Pests & Biosecurity), J Cope (Coast/Fluvial Resource Scientist), H Davies (Senior Contaminated Sites Officer) J McNee (Corporate Relations Advisor), M W Hill (Portfolio Secretary) and L M McDonald (Administration Officer).

1. APOLOGY

Cr N J Wagner

2. MINUTES OF MEETING - 23 August 2006

Resolved

The minutes of the meeting held 23 August 2006 were taken as read, and subject to the following amendments:

- *Item 7: page 6 - 3rd line to read: "...go to the Council"*
- *Item 7: page 7 Pests and Biosecurity resolution to read: "...operating expenditure figures"*

be confirmed as a correct record of proceedings and adopted.

Cr Burke/Cr Budd

3. MATTERS ARISING

There were no matters arising from the minutes.

4. DEPUTATIONS AND PETITIONS

Nil.

MATTERS FOR RECOMMENDATION TO COUNCIL

5. 2007/08 ANNUAL PLAN: REVIEW OF PORTFOLIO COMMITTEE RECOMMENDATIONS

Neil Pilbrow outlined the purpose of this meeting as described in the report attached to the agenda and tabled a memorandum dated 23 November 2006 with the following information:

1. Report of the recommendations from meetings of the Portfolio Committees held 14 to 21 November 2006.
2. A summary of possible changes to levels of expenditure in the LTCCP (22 November 2006) with updated information provided following the discussions at the Portfolio Committee meetings. This included revised figures for resource reallocation before the Coastal Environment, Democratic Process, Land and Pests & Biosecurity Portfolios. Also proposed was the transfer of \$60,000 budget from the public information budget, previously earmarked for work in the southern parts of the region, to the specific project within the Air Quality Portfolio for awareness raising for air quality issues in Timaru, Geraldine and Waimate.
2. Summary of key issues from the Finance and Audit Committee meeting of 22 November 2006
3. A summary of feedback from stakeholder consultation.

The report of the recommendations from the Portfolio Committees meetings held 14 to 21 November 2006 was then presented by each portfolio chair.

During the consideration of the Water Portfolio recommendations a request was made for an update on the cost of the NRRP chapters 3 (air), 4 (water quality) and 5 (water quantity).

Following a request at the meeting of the Land and Biodiversity Portfolio Committee further information was provided on two new projects: 0348 Riparian Management Strategy and 0615 Landscape and Heritage Planning. (This was discussed later in this meeting.)

STAKEHOLDER FEEDBACK

In addition to the summary of consultation feedback provided with the information at the commencement of this meeting, Josie McNee tabled copies of letters received from:

- Ashburton District Council
- Land Transport New Zealand
- Ministry of Transport
- Canterbury District Health Board

Meetings were also held to discuss the draft Annual Plan and a variety of issues were raised, some outside the Annual Plan process.

The meeting adjourned for lunch between 12.50 and 1.35pm.

PROVISIONAL RATES ESTIMATES 2007/08

Attached to the agenda was Appendix 2 Rate Examples. The range of examples was discussed. While the value in keeping the same properties was recognised as valuable for identifying trends, a request was made for an additional Waimakariri example in the range of \$1.8million.

REPORT OF THE FINANCE AND AUDIT COMMITTEE – 22 NOVEMBER 2006

The Committee considered the report from the Finance and Audit Committee meeting held 22 November 2006 that considered the responses from the Portfolio Committees to the eleven questions put to each committee as part of the Finance Committee's review of each Portfolio Committee's preparation for the 2007/08 Annual Plan.

Cr McKay requested that the recommendation regarding the deferment of the Tinwald Flood Management Strategy include the reason for the deferral.

Resolved

That the report of the Finance and Audit Committee meeting of 22 November 2006 be received.

Cr Kirk/Cr McKay

Recommended to the Council

That the \$20,000 Tinwald Flood Plain Management Strategy be deferred for one year due to needing to first resolve funding issues relating to works in upper catchments.

Cr Kirk/Cr McKay

MULTI-PORTFOLIO RESOURCE MANAGEMENT ACT REGULATORY ACTIVITIES

Linda Kirk and Mike Freeman presented this item, in particular appendix 1 RMA Compliance and Enforcement Opportunities for Efficiencies. The information in this report was acknowledged as providing similar information for this activity, as was provided by each portfolio when responses were made to the eleven questions put by the Finance and Audit Committee.

The wording of the level of service no 4 in the Air, Coastal Environment, Land and Waste portfolios and no 5 in the Water portfolio. "Authorising resource users to use natural and physical resources in a way that the environmental effects remain acceptable to the community" was discussed. It was suggested that this could be

better put in terms of Resource Management Act responsibilities or in the best interests of the community. Staff undertook to review the wording.

Recommended

That in future the Regulation Overview Committee considers Resource Management Act Regulatory activity levels of service, and levels of expenditure and funding for input into annual plans and the LTCCP.

Cr Burke/Cr Budd

That in future the Regional Planning Committee considers planning activity levels of service, and levels of expenditure and funding for input into annual plans and the LTCCP.

Cr Budd/Cr Neill

RECOMMENDATIONS FROM PORTFOLIO COMMITTEES

The meeting returned to the consideration of the recommendations from the portfolio committees.

Cr Little suggested that the Riparian Management Strategy could be deferred for one year and await the outcomes from the Natural Resources Regional Plan (NRRP) hearings.

The view was expressed that Council should be providing leadership on riparian management and continue to work with other groups.

Proposed Cr Little, seconded Cr Woods

That the Riparian Management Strategy be deferred for one year and await the outcomes from the Natural Resources Regional Plan hearings.

This motion was put and LOST.

Recommended

That approval of the funding for the Riparian Management Strategy is subject to the terms of reference being approved by Council and that a draft strategy be considered by Council before finalisation.

Cr McKay/Cr Budd

Recommended

That the following recommendations from Portfolio Committees, as summarised on the summary spreadsheet on page 7 of the supplementary paper, including variations to level of service no. 4 in the Air, Coast, Land and Waste Portfolios, and level of service no. 5 in the Water Portfolio, be endorsed for adoption by the Council:

Emergency Management

That no changes are required to the levels of funding and expenditure or levels of service in the 2006-16 LTCCP for 2007/08.

Hazards

- 1. That the variation to levels of service involving changing the order to reflect priorities be included in the draft 2007/08 Annual Plan.***

2. *That the increased expenditure required for the Waimakariri secondary stopbank, and possible amendments, be included in the draft 2007/08 Annual Plan.*
3. *That the proposals for funding gravel management, including an amendment to the Revenue and Finance Policy if required, to be included in the draft 2007/08 Annual Plan.*

Water Quality, Quantity and Ecosystems

1. *There be no changes to the Water Portfolio's budget and*
2. *the proposed variation to Level of Service Number 6 be included in the 2007/08 Annual Plan.*

Pests and Biosecurity

1. *That no changes are required to the levels of funding and expenditure in the 2006-16 LTCCP for 2007/08.*
2. *That variations to levels of service No 2 and No 8 be included in the draft 2007/08 Annual Plan.*
3. *That a report be presented to Council on increasing this activity in terms of rabbit management.*

Energy

That no changes are required for the levels of funding and expenditure or levels of service in the 2006-16 LTCCP for 2007/08.

Air Quality

1. *That the variation to Levels of Service No 4 be included in the draft 2007/08 Annual Plan.*
2. *That the increased expenditure required for 0203 Public Information – Air Quality for \$160,000 for 2007/08 and \$160,000 for 2008/09 be included in the draft 2007/08 Annual Plan.*

Public Passenger Transport

1. *That the increased expenditure of \$250,000 required for the projects Passenger Service Contract Payments – Christchurch (project code 046400) and Passenger Service Contract Payments – Waimakariri (project code 046403) be included in the draft 2007/08 Annual Plan.*
2. *That the funding policy be amended to provide for the introduction of a targeted rate of 10% of the total contract cost for Passenger Service Contract Payments – Waimakariri (project code 046403).*
3. *That the variations to levels of service Nos. 1, 3 and 4 be included in the draft 2007/08 Annual Plan.*

Regional Land Transport

1. *That no changes are required to the levels of funding and expenditure in the 2006-16 LTCCP for 2007/08.*
2. *That the variation to Level of Service No 1 and No 2 be included in the draft 2007/08 Annual Plan.*

Waste, Hazardous Substances and Contaminated Sites

1. *That the expenditure of \$68,000 no longer required for projects 0667 and 0668 be deleted from the draft 2007/08 Annual Plan.*
2. *The variation to the levels of service Nos 1 and 4 be included in the draft 2007/08 Annual Plan.*

Land and Biodiversity.

1. *That variations to levels of service No. 1, 3, 4 and 5 be included in the draft 2007/08 Annual Plan.*
2. *That the reduced expenditure of \$113,000 required for Projects 0379, 0352, 0353; and 0283 be included in the draft 2007/08 Annual Plan.*

Navigation Safety

1. *That no changes are required to the levels of funding and expenditure in the 2006-16 LTCCP for 2007/08.*
2. *That the variation to level of service No 1 be included in the draft 2007/08 Annual Plan.*

Coastal Environment

1. *That the following projects be deferred:*
 - *0279 Coastal Hazard Investigations – LIDAR survey of Canterbury Bight*
 - *0273 Coastal and River Environmental Monitoring – updating of coastal access database and mapping exercise.*
2. *That the variation to level of service No 2 be included in the draft 2007/08 Annual Plan.*
3. *That the changes to level of service and expenditure for the following projects for the 2007/08 Annual Plan be considered at the Combined Portfolio Committee meeting:*
 - *0338 Pegasus Bay Access Strategy*
 - *0344 Regional Coastal Environment Plan*
 - *0279 Coastal Hazards Investigations*
 - *0273 Coastal and River Environmental Monitoring*

Democratic Process

1. *That the additional funding required for the Council elections, from the general reserve, be included in the draft 2007/08 Annual Plan.*
2. *That the adjustments within the Democratic Process portfolio and transfers to the Coastal Environment portfolio be considered at the Combined Portfolio Committee meeting of 23 November 2006.*

Cr Budd/Cr Johnston

6. NOTICES OF MOTION

Nil

7. EXTRAORDINARY AND URGENT BUSINESS

Nil

8. QUESTIONS

Nil

11. NEXT MEETING

2007

The meeting closed at 4.40pm.

CONFIRMED

DATE _____ CHAIRPERSON _____

AGENDA ITEM NO: 5	SUBJECT MATTER: 2007/08 DRAFT ANNUAL PLAN – COMMUNITY CONSULTATION
REPORT: Council	DATE OF MEETING: 15 March 2007
FILE REFERENCES:	PORTFOLIO: All PROJECT: OUTPUT:
REPORT BY: Josie McNee, Corporate Relations Advisor	ENDORSED BY: Wilma Falconer, Director External Relations

Community Consultation

The Draft Annual Plan will be issued on 31 March 2007, with submissions closing on 1 May. Hearings are scheduled for May 22-25.

In keeping with the requirements of the Local Government Act, a comprehensive consultation programme was carried out for the 2006-16 Long Term Council Community Plan. For the 2007-08 Annual Plan consultation the focus will be on variations between the LTCCP and the new plan, e.g. gravel charging and the Waimakariri targeted rate for passenger transport. Submissions on other matters requiring an amendment to the LTCCP would require notification of the amendment, consultation and an audit process.

Councillors may choose to run constituency stands. It is envisaged that this may, for example, involve a couple of hours with a small display at a venue like a local Saturday morning Farmers' Market. Venues will vary, depending on suitable locations in different communities.

Stage	Timing
1. Public Notices, daily newspapers	31 March
2. Mailout to stakeholders – letter, copy of document	31 March
3. Web version of document, online submissions	31 March
4. <i>Living Here</i> , annual plan double page spread	2 April
5. ECan staff presentation	Early April
6. Hui with runanga	Mid April
7. March/April Area Committee meeting round.	Ongoing
8. Constituency stands	As required

Key Elements of the LTCCP Timeline

31 March	Submissions open
1 May	Submissions close
22 May	Hearings in Timaru if sufficient numbers
23-25 May	Hearings in Christchurch
30 May	Council meeting to make decisions on submissions
20 June	Council meeting to adopt Annual Plan
28 June	Council meeting to strike rates

Recommendation

That the consultation programme for the Draft 2007-08 Annual Plan is endorsed.