

MEETING OF THE FINANCE AND AUDIT COMMITTEE

TO THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE

MEMBERSHIP OF THE COMMITTEE

Cr N J Wagner (Chairperson)

Cr R A Budd
Cr R H M Johnston
Cr R M Kirk

Cr A G Neill
Cr T K Burke (ex officio)

A meeting of the Committee will be held on
Tuesday 11 April 2006 at 8.00 a.m.

VENUE: Council Chamber
First Floor
Pegasus Building
58 Kilmore Street
CHRISTCHURCH

BUSINESS: As per Order Paper attached.

Dr Bryan Jenkins
CHIEF EXECUTIVE

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE TAKEN
AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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COMPLIANCE WITH LOCAL GOVERNMENT ACT 2002 DECISION-MAKING REQUIREMENTS

Except as below, a statement of compliance and a completed decision checklist is required for any agenda item on a council committee or the council recommending that a decision be made. This will be the responsibility of the person signing off the agenda item.

The compliance statement and checklist will not be used for:

- Recommendations that information be received or that the Council make a decision.
- Decisions taken under the Resource Management Act 1991 or the Biosecurity Act 1993 in relation to resource consents, decisions required when following the procedures set out in Schedule 1 of the Resource Management Act 1991, other permissions, submissions on plans, or references to the Environment Court.
- Decisions taken to proceed with enforcement procedures under various primary or secondary legislation or regulations, including procedures under the Resource Management Act 1991, the Biosecurity Act 1993, the Local Government Act 2002, and Environment Canterbury Bylaws.
- Administrative and personnel decisions that are entirely internal to Environment Canterbury.
- Other decisions where the procedures to be followed are set out in Legislation.

COMPLIANCE STATEMENT

The council committee (or the council) must formally certify that:

- (a) It is satisfied that it has sufficient information about the options and their benefits and costs, in terms of the region's social, economic, environmental and cultural well-being and the effects on community outcomes, bearing in mind the significance of the decisions.
- (b) It is satisfied that it knows enough about and has given adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decision.

INFORMATION CHECKLIST

(a)	A Statement of the Proposed Decision
(b)	A Statement of the Objective of the Proposed Decision and the Issue or Problem being addressed
(c)	A list of all reasonably practicable options, (including doing nothing).
(d)	For each option in (c): An evaluation of the Benefits and Costs, in terms of the region's social, economic, environmental and cultural well-being.
(e)	For each option in (c): A statement of the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner.
(f)	For each option in (c): A statement of the Impact, if any, on Environment Canterbury's capacity to undertake its statutory responsibilities
(g)	If the Proposed Decision is a significant decision in relation to land or a body of water, a statement of how Maori values have been taken into account
(h)	A Statement of significant inconsistencies, if any, with any Existing Policy, Plan or Legislation arising from the Proposed Decision.
(i)	A statement how the views and preferences of affected or interested persons have been given adequate consideration during the definition of the problem or issue, the objective, the assessment of options and the development of the proposed decision, including the particular contribution of Maori to the decision-making process.

Notes:

The significance of proposals and decisions determines how much time, money and effort is put into exploring and evaluating options and obtaining the views of affected and interested parties. The significance of proposals and decisions is determined through reference to criteria contained in the policy on significance.

The policy on significance together with Section 76 of the Local Government Act 2002 set out the Council's requirements in relation to decisions. Some decisions can only be made through the Long-Term Council Community Plan, or after the Special Consultative Procedures set out in the Act have been used, (refer to the policy on significance and the Act).

All decisions of Environment Canterbury are subject to the decision-making requirements of section 76 of the Act unless inconsistent with specific requirements of other legislation.

ENVIRONMENT CANTERBURY
FINANCE AND AUDIT COMMITTEE

ORDER PAPER

1. APOLOGIES – CR N J WAGNER
2. MINUTES OF 27 MARCH 2006 MEETING
3. MATTERS ARISING
4. NOTICES OF MOTION

MATTER FOR COUNCIL DECISION

5. TRI-ANNUAL REPORT FOR PERIOD 1 NOVEMBER 2005 TO 28 FEBRUARY 2006

MATTER FOR INFORMATION

6. REVIEW OF EXPENDITURE AND LEVELS OF SERVICE

7. EXTRAORDINARY AND URGENT BUSINESS
8. NOTICES OF MOTION
9. MEETING WITH PUBLIC EXCLUDED
 - 9.1 MINUTES OF 27 MARCH 2006 PUBLIC EXCLUDED MEETING
10. NEXT MEETING – 9 MAY 2006
11. CLOSURE

ENVIRONMENT CANTERBURY
FINANCE AND AUDIT COMMITTEE

MINUTES OF THE FINANCE AND AUDIT COMMITTEE HELD IN THE COUNCIL
CHAMBER, 58 KILMORE STREET, CHRISTCHURCH ON TUESDAY,
ON MONDAY 27 MARCH 2006 AT 10.00 A.M.

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1. APOLOGIES
2. MINUTES OF MEETING – 14 FEBRUARY 2006

MATTERS FOR INFORMATION

3. MEETING WITH PUBLIC EXCLUDED
 - 3.1 MINUTES OF 14 FEBRUARY 2006
 - 3.2 TARGET PEST ENTERPRISES LIMITED HALF YEARLY REPORT
4. NEXT MEETING – 11 APRIL 2006
5. CLOSURE

PRESENT

Crs N J Wagner, R M Kirk, R H M Johnston, A G Neill and T K Burke (ex officio).

IN ATTENDANCE

Cr W E Woods.

MANAGERS AND OFFICERS PRESENT

B R Jenkins (Chief Executive), I W Thomas (Director Finance and Corporate Services),
N Odendall (Corporate Communications Office) and L M McDonald (Administration Officer).

TARGET PEST ENTERPRISES

Hon David Caygill (Board Member) and Paul Ash (Chief Executive)

1. APOLOGIES

Cr R A Budd

2. MINUTES OF MEETING – 14 FEBRUARY 2006

Resolved

That the minutes of the meeting held on 14 February 2006, as circulated, be confirmed as a true and accurate record.

Cr Neill / Cr Johnston

MATTERS FOR INFORMATION

Cr Johnston declared an interest in the Target Pest Enterprises item.

The meeting moved into public excluded from 10.05 a.m. to 10.56 a.m.

5. MEETING WITH PUBLIC EXCLUDED

Resolved

That the public be excluded from the following part of the proceedings of this meeting, namely:

- 5.1 *Public Excluded Minutes – 14 February 2006*
- 5.2 *Target Pest Enterprises Limited Half Yearly Report*

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
5.1 Confirmation of Minutes	That good reason exists for not discussing the matter with the public present and is not outweighed by the public interest.	Section 48(1)(a)
5.2 Target Pest Enterprises Limited Half Yearly Report	That good reason exists for not discussing the matter with the public present and is not outweighed by the public interest.	Section 48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 7 of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

- 5.1 *Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the council-controlled organisation which supplied or which is the subject of the information – Section 7(2)(b)(ii).*
- 5.2 *Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the council-controlled organisation which supplied or which is the subject of the information – Section 7(2)(b)(ii).*

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h).

That Hon David Caygill and Paul Ash of Target Pest Enterprises be invited to remain for the public excluded proceedings to report to the Committee.

Cr Neill / Cr Burke.

IN OPEN MEETING

Resolved

That the meeting move into Open Meeting.

Cr Wagner / Cr Neill

6. NEXT MEETINGS

30 March 2006, 8.00 a.m. – Target Pest Enterprises Limited Reporting
11 April 2006, 8.00 a.m. – Regular Monthly Meeting

7. CLOSURE

The meeting closed at 10.56 a.m.

CONFIRMED

DATE ----- CHAIRPERSON

AGENDA ITEM NO: 5	SUBJECT MATTER: TRI-ANNUAL REPORT FOR PERIOD 1 NOV 05 TO 28 FEB 06
REPORT: Finance and Audit Committee	DATE OF MEETING: 11 April 2006
FILE REFERENCES:	PORTFOLIO: All PROJECT: OUTPUT:
REPORT BY: Neil Pilbrow, Portfolio Manager Finance and Corporate Services	ENDORSED BY: Wayne Thomas, Director Finance and Corporate Services

PURPOSE

- To receive the Tri-annual Report for the period 1 November 2005 to 28 February 2006
- To recommend to the Council amendments to project outputs, addition of new outputs and transfer of budget between projects.

ATTACHMENTS

Tri-annual Report of Progress on Internal and External Project Outputs 1 November 2005 to 28 February 2006.

BACKGROUND

The Tri-annual Report reports on portfolio highlights and progress made on the project outputs during the second four months of the 2005/06 year.

PROGRESS

Outputs achieved already	82	10%
Outputs on track for completion by 30 June 2006	717	83%
Outputs requiring amendment	45	5%
Outputs being addressed by management	<u>15</u>	<u>2%</u>
	<u>859</u>	<u>100%</u>

To date, 93% of outputs have been achieved already or are on track to be achieved by year end. This is similar to progress at this stage in previous years (94% in 2004/05 and 92% in 2003/04).

Recommendations to amend, delete or defer 44 outputs (5%) have been made. Again this percentage is similar to previous years (5% in 2004/05 and 4% in 2003/04). Reasons in each case are included in Part 3 of the report. While in most cases there has been little impact beyond the project involved, diverting staff from planned work to prepare evidence for consent litigation (Lynton dairies, etc) and NRRP hearings for Variation 3 (the groundwater protection zone) has impacted on processing variations to NRRP water chapters.

Altogether some 27 outputs are being recommended for deferral to 2006/07 and a further 10 to the year following. This may impact on levels of service proposed for those years. If necessary, the Chief Executive will bring recommendations to the council for consideration

with public submissions on 1 June should any amendment to the LTCCP or project levels of service, or approval for any carry-forward of unspent funds, be required.

Approval is sought to add two new outputs to address newly emerging issues.

The following table lists budget transfers that required as a result of variations to work programmes identified in the report. When approved, project budgets will be adjusted and the new budgets will be used in future financial reports to the council.

Table 1: Budget Transfers

Portfolio	Labour	Goods and Services	Transferred From	Transferred To
Air quality	-	\$400,000	New external revenue from EECA	039103 Clean Air Programme - Promotions
Air quality	-	\$20,000	General reserves	034101 Natural Resources RP – Air – Timaru Variation
Public Passenger Transport	-	\$400,000	PPT reserves	046400 Passenger Services Contract Payments - Christchurch

RECOMMENDATION

1. *That the report "Tri-annual Report of Progress on Internal and External Project Outputs 1 November 2005 to 28 February 2006" be received.*
2. *That the Council adopts the recommendations in the Tri-annual Report and the budget transfers in Table 1.*

**Tri-annual Report of Progress
on Internal and External Project Outputs
1 November 2005 to 28 February 2006**

**File No. PR 2C/93
5 April 2006**

**Report Prepared by:
Section Managers**

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1 INTRODUCTION

The purpose of the Tri-annual report is to:

- report to the council on progress made in completing the outputs in the Project Outputs and Funding for 2005-2006 Report,
- report on highlights for the period,
- recommend changes, deletions or deferrals to outputs where changed circumstances have made existing outputs no longer appropriate.

2 PROGRESS ACHIEVED - Internal and External

Refer to the agenda item for the 11 April Finance and Audit Committee meeting.

Statistics of output achievement so far are summarised in Table 1 below

Table 1 - Output Progress

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
Air Quality	26	1 4%	19 73%	5 19%	1 4%	
Emergency Management	15	0 0%	15 100%	0 0%	0 0%	
Coastal Environment	67	9 13%	54 81%	2 3%	2 3%	
Energy	9	1 11%	7 78%	1 11%	0 0%	
Land	84	10 12%	69 82%	4 5%	1 1%	
Hazards	64	1 2%	57 89%	2 3%	4 6%	
Navigation Safety	15	1 7%	13 87%	1 7%	0 0%	
Pests and Biosecurity	74	16 22%	58 78%	0 0%	0 0%	
Public Passenger Transport	91	4 4%	82 90%	4 4%	1 1%	
Regional Land Transport	24	2 8%	18 75%	3 13%	1 4%	
Waste, Hazardous Subs and Contaminated Sites	43	3 7%	39 91%	1 2%	0 0%	
Water Quality, Quantity and Ecosystems	193	17 9%	154 80%	21 11%	1 1%	1
Democratic Process: RMA Regulatory	32	5 16%	26 81%	0 0%	1 3%	1
Democratic Process: Corp Comms & Council Processes	115	12 10%	99 86%	1 1%	3 3%	
Democratic Process: Planning & Other	7	0 0%	7 100%	0 0%	0 0%	
TOTAL	859	82 10%	717 83%	45 5%	15 2%	2
Community Plan Only	0	0 0%	0 0%	0 0%	0 0%	

3 SPECIFIC PORTFOLIO REPORTS AND RECOMMENDATION

Internal only outputs are flagged with × beside the project name.

3.1 Air Quality

Portfolio Manager/Convenor Linda Kirk

Highlights this period

- Over 2000 completed Clean heat installations in the 8 months to end of February 2006.
- Loan scheme commenced early February and generating high interest.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	26	0 0%	22 85%	0 0%	4 15%	
2nd Period Nov - Feb	26	1 4%	19 73%	5 19%	1 4%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

060801 Plan Implementation Monitoring - Natural Resources Regional Plan - Air ×

Project Leader Linda Kirk

Section Manager John Glennie

Director John Talbot

Current output: 01 An implementation plan is completed for the NRRP- Air chapter.; 1 implementation plan, Due: 30/06/06

Reasons: The appointment of Linda Kirk, project leader for Ch 1-3, to the Air Portfolio Manager and the inability to fill the vacant position within a suitable person has meant that completion of the plan will not occur in 2005/06. However many methods in the plan are being implemented anyway.

Impact: Plan cannot be completed until the vacant air planner position is filled.

Resource implications: Nil, as whoever is appointed will do this within existing work programme for 2006/07

Recommendation: That the output be deferred to 2006/07.

039103 Clean Air Programme - Promotions

Project Leader Mike Gaudin

Section Manager Mike Gaudin

Director Ken Lawn

Current output: 01 Advertise and promote the Clean Heat Project incentives to Christchurch citizens; as per campaign, Due: 30/06/06

Reasons: Expenditure on the Clean Heat Marketing Campaign, will result in this output being overspent by \$400,000. Additional unbudgeted revenue from EECA is being used to balance the overexpenditure

Impact: Overexpenditure in this output is balanced by additional income elsewhere.

Resource implications: Overexpenditure in this output is balanced by additional income elsewhere.

Recommendation: That the overexpenditure and additional revenue is approved.

039101 Clean Air Programme - Financial Assistance & Incentives Scheme - Christchurch

Project Leader Mike Gaudin

Section Manager Mike Gaudin

Director Ken Lawn

Current output: 01 Participants in the Clean Heat Project are provided with a Warm Home Energy Check and have installed agreed heating appliances and energy efficiency measures; 4,300 homes, Due: 30/06/06

Reasons: Conversions have exceeded targets, especially for full assistance . Increased expenditure partly by increased income from participant contributions. Likely to use clean heat reserves, as expected.

Impact: Clean Heat reserves will be used to a greater level than budgeted.

Resource implications: Additional conversions will make up for lower number of conversions completed in previous years.

Recommendation: That the Council will approve the additional use of reserves.

034101 Natural Resources RP - Air - Timaru Variation

Project Leader Linda Kirk

Section Manager John Glennie

Director John Talbot

Current output: 01 A variation to the Natural Resources Regional Plan (Chapter 3: Air Quality) is approved by Council to address air quality issues in Timaru; 1 plan variation, Due: 30/06/06

Reasons: As a result of the NES the approach for Timaru and other towns was reassessed. By June it is expected that the consultative relationship with Timaru District Council will have been established, that a background briefing paper will have been received by Timaru. The emissions inventory for 2005 is being updated to input into the forecast modelling.

Impact: Goods and services under expenditure available for re-allocation.

Resource implications: \$20,000 goods and services available for reallocation

Recommendation: That the output be deferred to 2006/07.

026002 Air Quality Investigations - Source Studies

Project Leader Angie Scott

Section Manager Ken Taylor

Director George Griffiths

Current output: 01 Source study investigations are undertaken, including: a Timaru emissions inventory (to be completed in 05/06), a fuel use survey (to be completed in 05/06), projections modelling for selected Canterbury towns (to be completed in 05/06), a source apportionment study for Timaru (to be initiated in 05/06), a Canterbury wood burner standard (on-going in 05/06), and Christchurch air shed modelling (to be initiated in 05/06); 7 reports, Due: 30/06/06

Reasons: The fuel use study was addressed by a revision of the home heating diary conducted by Charley Lamb. This money has been put towards the PAH/source apportionment study as this has been underbudgeted for in 2005/6, 2006/7. In addition, delays in the source apportionment study due to the relocation of the Timaru site means that this study will be underspent this year. The emission forecast (proj modelling) for Timaru and Canterbury towns is likely to be delayed due to other work commitments.

Impact: The source apportionment study will be underspent this year by about \$12,000. This needs to be carried over to next year. A delay in the emission forecast

may impact on Variation planning deadlines.

Resource implications: An additional \$12,000 will need to be carried over to 2006/07.

Recommendation: That the output be deferred to 2006/07.

For the attention of Management

026003 Air Quality Investigations - Contaminants

Project Leader Myles McCauley

Section Manager Ken Taylor

Director George Griffiths

Current output: 01 Monitoring & investigations programme undertaken for Hazardous Air Pollutants (HAP) in Timaru; 1 programme, Due: 30/06/06

Reasons: Approvals currently being sought for monitoring site. Programme will start in Timaru before end June 2006

Impact: Budget will not be spent due to delays.

Resource implications: The budget will be under spent by \$18k.

Recommendation: That the unspent budget goes to Council reserves.

3.2 Emergency Management

Portfolio Manager/Convenor John Fisher

Highlights this period

- The ECan CD Private Training Establishment (PTE) has been accredited by NZQA with the CD "Domain", entitling it to teach and award credits for any CD training courses. Previously, accreditation was on a course by course basis.
- Group Emergency management Office staff have been very involved with Influenza Pandemic planning, both nationally and within the Canterbury Region. The additional, unforecast, workload has required a review of project timelines (there are no budget implications of this).
- The CCC has confirmed that it will not renew its service level agreement with ECan post 30 June this year though the CDEM Group will continue to provide a range of training for them.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	15	0 0%	15 100%	0 0%	0 0%	
2nd Period Nov - Feb	15	0 0%	15 100%	0 0%	0 0%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

3.3 Coastal Environment

Portfolio Manager/Convenor Brodie Young

Highlights this period

- Recreational water quality summer sampling programme successfully completed
- Technical report available: "Nutrient water quality Avon-Heathcote Estuary/Ihutai - Inputs, concentrations and potential effects"

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	67	2 3%	65 97%	0 0%	0 0%	
2nd Period Nov - Feb	67	9 13%	54 81%	2 3%	2 3%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

023303 Advocacy - Coastal Environment - Community Groups

Project Leader Phil McGuigan

Section Manager Phil McGuigan

Director Wilma Falconer

Current output: 04 An agreed community plan for the Saltwater Creek Estuary/Rakahuri is prepared and an implementation plan for those parts of the plan relating to Environment Canterbury's responsibilities is developed; 1 plan, Due: 30/06/06

Reasons: The Pegasus Bay Coastcare Network expanded the area for this non-statutory plan to include whole Pegasus bay. The expanded group now includes 3 TAs and CCC, DOC communities and Runanga.

Impact: Addressing the expanded area will take longer than the original 30 June 2006 completion date.

Resource implications: Nil- same staff will undertake this work.

Recommendation: That the output be superseded with: Development of a community plan for the coastline from the Avon-Heathcote/Ihutai to "the rocks", including the Saltwater Creek Estuary/Rakahuri, is commenced. Quantity 1 plan. Due date: 30 Jun 06.

023000 Public Information - Coastal

Project Leader Justin Cope

Section Manager Brodie Young

Director George Griffiths

Current output: 01 A coastal research and management workshop for the Canterbury Region is facilitated; 1 workshop, Due: 30/06/06

Reasons: ECan is sponsoring and helping to organise the NZ Coastal Society annual conference this year. It is considered unnecessary to hold the usual local group seminar/workshop as well. The Canterbury Group workshop will be held again in 2007.

Impact: Nil.

Resource implications: None.

Recommendation: That the output be superseded with: Sponsorship and assistance with organising the NZCS Conference is provided. Quantity: 1 conference. Due date 30 Jun 06

For the attention of Management

034405 Pegasus Bay Access Strategy

Project Leader Richard Ball

Section Manager Richard Ball

Director John Talbot

Current output: 01 The Northern Pegasus Bay Motor Vehicle Access Strategy is implemented in association with the Hurunui and Waimakariri District Councils and the Department of Conservation; as required, Due: 30/06/06

Reasons: Some actions not progressing due to delays within Waimakariri District Council.

Impact: Rate of implementation slower than expected within the Waimakariri District Area.

Resource implications: Under-expenditure of \$5000.

Recommendation: That work continues with all parties towards full implementation.

021501 Coastal Communications Strategy - Education

Project Leader Phillipa Gardner
Section Manager Bill Simpson
Director Wilma Falconer

Current output: 06 The 'Canterbury wave' virtual trips to the coast is maintained and a new virtual trip added; 1 new trip, Due: 30/06/06

Reasons: There are technical problems with the existing virtual trips to the coast (difficult to access and some incompatibility with the ECan website).

Impact: None, as the trips are difficult to access now.

Resource implications: None, money budgeted for a new trip will be used to rebuild the existing trips.

Recommendation: That funding budgeted for a new trip is spent to rebuild existing trips into a format that is easy to use and compatible with the ECan internet system.

3.4 Energy

Portfolio Manager/Convenor Mike O'Connell

Highlights this period

- Successful series of seminars held throughout Canterbury in late 2005. Community feedback received will help with the revision of the Regional Energy Strategy.
- Environment Canterbury is also working closely with key regional energy stakeholders to develop action plans to support the strategy.
- ECan supports moves to create an 'energy centre of excellence' to reflect wealth of regional expertise and innovation.
- Regional Energy Survey (1982-2004) has been completed and is about to be released. Main features show the upward trend in transport fuel consumption and electricity consumption.
- Environment Canterbury is strongly supportive of Orion NZ Ltd, and others, in deferment options for the transmission line upgrade.
- Environment Canterbury has completed the corporate and community emission inventory (greenhouse gas emission inventory) for the Communities for Climate Protection Programme. We are currently working on a process to set reduction goals for greenhouse gas emissions.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	9	1 11%	8 89%	0 0%	0 0%	

2nd Period Nov - Feb	9	1 11%	7 78%	1 11%	0 0%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

039200 Warm Home Energy Check

Project Leader	Michael O'Connell
Section Manager	Laurie McCallum
Director	John Talbot
Current output:	01 Support and advice to national home energy rating scheme; all year; as required, Due: 30/06/06
Reasons:	EECA has not progressed a national scheme
Impact:	Nil
Resource implications:	Underexpenditure of \$5,000 to be transferred to reserves
Recommendation:	That the output be deferred and re-assessed when or if EECA progresses a scheme.

3.5 Land

Portfolio Manager/Convenor Rob Phillips

Highlights this period

- Environmental Farm planning - At the request in Spring 2005 of Meat and Wool North Canterbury Monitor Farm the concept of introducing Environmental Farm Planning was piloted plan. The concept was well-received in a presentation at the final monitor farm field day on March 14. The presentation was based on a plan that had been developed and aimed to give the group a start to developing their own environmental farm plans. There was very positive feedback around the process used and interest in the content. Implementation of aspects of the plan have already begun. Environment Canterbury will continue working with Meat and Wool on the next monitor farm to progress this concept.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	87	1 1%	83 95%	3 3%	0 0%	
2nd Period Nov - Feb	84	10 12%	69 82%	4 5%	1 1%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

063000 BIODIVERSITY STRATEGY

Project Leader	David Newey
Section Manager	Richard Ball
Director	John Talbot
Current output:	01 A biodiversity strategy is completed; 1 strategy, Due: 30/06/06

Reasons: Changes in staff and additional tasks, such as the RPS review, impacting on progress.
Impact: Consultation draft completed by 30 June but not final strategy.
Resource implications: Staff time allocated to implementation of strategy will be used towards finalising strategy.
Recommendation: That the output be deferred to 2006/07 with a completion date of 31 Dec 06.

060407 PLAN IMP MON NRRP CHAPTER 7 WETLANDS

Project Leader Natasha Sitarz
Section Manager John Glennie
Director John Talbot
Current output: 01 An implementation plan is developed for Chapter 7: Wetlands of the Natural Resources Regional Plan; 1 implementation plan, Due: 30/06/06
Reasons: Preparation of the implementation plan is partially completed. However, the task is much bigger than provided for in the budget. Staff now diverted to NRRP officers reports. Has been ongoing implementation of Wetlands chapter methods, e.g. wetland identification.
Impact: Plan cannot be completed until after NRRP hearings.
Resource implications: Nil
Recommendation: That the output be deferred to 2007/08.

060406 PLAN IMP MON NRRP CHAPTER 6

Project Leader Natasha Sitarz
Section Manager John Glennie
Director John Talbot
Current output: 01 An implementation plan is developed for Chapter 6: Beds of Lakes and Rivers of the Natural Resources Regional Plan; 1 implementation plan, Due: 30/06/06
Reasons: Preparation of the implementation plan is partially completed. However, the task is much bigger than provided for in the budget. Staff now diverted to NRRP officers reports.
Impact: Plan cannot be completed until after NRRP hearings.
Resource implications: Nil
Recommendation: That the output be deferred to 2007/08.

039314 Orari ICM project

Project Leader Phil McGuigan
Section Manager Phil McGuigan
Director Wilma Falconer
Current output: 02 Funding applications to implement community action plans in the Pareora and Orari catchments are prepared; as required, Due: 30/06/06
Reasons: Community is not at the stage where they have a basis on which to apply for external funding. An optimistic approach was taken when setting this particular output.
Impact: None
Resource implications: nil - work continues with group.
Recommendation: That the output be deferred to 2006/07 (when the community is more likely to be ready)

For the attention of Management

039304 Demos, Focus Farms

Project Leader	Phil McGuigan
Section Manager	Phil McGuigan
Director	Wilma Falconer
Current output:	05 A 'focus farm' to address water quality issues is progressed in collaboration with the deer industry; 1 site, Due: 30/06/06
Reasons:	Proving difficult to find a practical solution on the property that was selected.
Impact:	Delay in achieving the outcome of improved water quality.
Resource implications:	Nil
Recommendation:	That the intention to directly approach the deer industry seeking their help in addressing the issue and sourcing a solution is noted.

3.6 Hazards

Portfolio Manager/Convenor John Mitchell

Highlights this period

- A joint partnership aerial laser survey with Waimakariri District Council was completed enabling detailed environmental analyses to be carried out covering a range of issues.
- A report on potential mitigation measures to reduce flood damages on the Arowhenua floodplain was completed.
- Expert evidence was given related to floodplain management issues in and around Pleasant Point.
- Joint partnership discussions were held with senior Timaru and Waimakariri District Council staff related to investigation priorities in regard to urban growth throughout the District.
- Significant technical investigations were completed to resolve land use and flood potential issues throughout Ashburton District.
- Hazard assessments have been carried out throughout the region related to new development.
- Implementation of the Pareora Floodplain Management Strategy has involved investigations related to stopbank strengthening in the vicinity of the Pareora Huts.
- Significant investigation work was completed in relation to the Waimakariri River Secondary Stopbank Designation and Resource Consent Process.
- A contract for the Selwyn District Earthquake Hazard Assessment has been let.
- The existing earthquake source (fault) database and mapping has been updated.
- The river report advertising programme is well underway.
- The Engineering Lifelines draft report (part 1)-Hazard Assessment for Petroleum, Storage, Transportation and Supply has been completed.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW

1st Period Jul - Oct	64	1 2%	57 89%	4 6%	2 3%	
2nd Period Nov - Feb	64	1 2%	57 89%	2 3%	4 6%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

0730 Catchment Works In Rating Districts

Project Leader	Ross Vesey
Section Manager	Ross Vesey
Director	Ken Lawn
Current output:	06 Designation/consent applications for secondary stopbanks on the south side of the Waimakariri River are submitted and notified; 1 progress report, Due: 30/06/06
Reasons:	Floor levels to be surveyed and consultation with affected land owners prior to making an application.
Impact:	Anticipated date for lodging designation and consents now December 2006.
Resource implications:	Nil
Recommendation:	That this output be deferred to 2006/07.

033000 Earthquake Hazard and Risk Assessment

Project Leader	Dawn Davison
Section Manager	Tony Boyle
Director	George Griffiths
Current output:	06 Earthquake hazard assessment for Waimakariri District is completed; 1 report, Due: 30/06/06
Reasons:	This output has been deferred to allow other higher priority work on Ashley, Ashburton and Waimak rivers to be undertaken.
Impact:	Waimakariri District are aware of the proposal to defer this output
Resource implications:	None
Recommendation:	That the output be deferred to 2007/08.

For the attention of Management

035800 Building Act Requirements

Project Leader	Andrew Willis
Section Manager	Richard Ball
Director	John Talbot
Current output:	01 Policies required to comply with the Building Act are implemented; 1 set of policies implemented, Due: 30/06/06
Reasons:	Delays in necessary regulations from Government.
Impact:	Currently uncertain whether the delays will prevent this being completed.
Resource implications:	Underexpenditure of \$15,000 if delays continue.
Recommendation:	That the intention to continue to participate in discussions nationally on this issue is noted.

034900 Advisory - River Engineering

Project Leader	Ross Vesey
Section Manager	Ross Vesey
Director	Ken Lawn
Current output:	03 Advice on specifications for silt removal and bank stabilisation associated with silt removal works in Dunbars Drain is provided to Christchurch City Council; as required, Due: 30/06/06
Reasons:	Information that engineers require has not been delivered.
Impact:	Work is being delayed.
Resource implications:	Nil
Recommendation:	That a co-ordinator is found for this work

032802 Tinwald Floodplain Management Strategy

Project Leader	Tony Oliver
Section Manager	Tony Boyle
Director	George Griffiths
Current output:	01 A draft mitigation strategy for Tinwald is released for public comment; 1 strategy, Due: 30/06/06
Reasons:	delayed start due to unforeseen higher priority work incl Sth & North Ashburton Rivers, landuse hearing, Stormwater seminar presentation, etc
Impact:	project may not be completed this financial yr
Resource implications:	The budget will be under spent by \$1500
Recommendation:	That the possibility the output may not be completed is noted. That the unspent budget goes to Council reserves.

032000 Avon / Heathcote Rivers Floodplain RP

Project Leader	Laurie McCallum
Section Manager	Laurie McCallum
Director	John Talbot
Current output:	01 A draft floodplain management strategy for the Avon River/Otakaro floodplain is published jointly with the Christchurch City Council (subject to CCC resource availability) and released for public consultation; 1 draft strategy, Due: 30/06/06
Reasons:	Lack of resources at the Christchurch City Council have meant this work has not yet commenced and is likely to be delayed.
Impact:	Will not be completed by the due date of 30 June 2006.
Resource implications:	This work could still commence within the financial year, so no resource implications.
Recommendation:	That the possibility that this output will probably commence but a draft strategy will not be completed before 30 June 2006 is noted.

3.7 Navigation Safety

Portfolio Manager/Convenor Peter Buell

Highlights this period

- Conducted full response oil spill exercise in Timaru.
- Employed new Regional Harbourmaster.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	15	0 0%	15 100%	0 0%	0 0%	
2nd Period Nov - Feb	15	1 7%	13 87%	1 7%	0 0%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

047600 Harbour Bylaw Enforcement

Project Leader	Peter Buell
Section Manager	Jack Hutchings
Director	Mike Freeman
Current output:	01 Lyttelton Port Company & PrimePort Timaru undertake specific Harbour Master responsibilities in each port; 1 contract for each port, Due: 30/06/06
Reasons:	The Lyttelton Port Company are not providing harbour masters (PrimePort Timaru are). Harbour master responsibilities for Lyttelton are being covered by ECan staff.
Impact:	Staff are reviewing workloads to ensure that harbour master services are provided at Lyttelton.
Resource implications:	There will be a saving in cost of approximately \$20,000.
Recommendation:	That the output be superseded with: Harbour master responsibilities are provided at Lyttelton and Timaru. Quantity: 2 ports. Due date: all year

3.8 Pests and Biosecurity

Portfolio Manager/Convenor Rob Phillips

Highlights this period

- Infected herd numbers have dropped to 30.
- Banks Peninsula Liason committee accept Community Initiated Programme
- for possum control.
- The Rabbit monitoring programme has shown a general increase in rabbit numbers in most districts. This has been confirmed by the inspection programme and the subsequent issuing of 22 legal notices of direction. These are the first notices issues since RCD was introduced in 1997.
- The level of compliance with nassella tussock rules was the highest achieved since the RPMS 1998 was first implemented.
- As a result of gaining access to a property on the Port Hills, approximately 1500 feral goats were killed as a part of an animal pest control programme in a
- High Value Environmental Area of the Port Hills. This is a joint ECan/CCC
- programme and was an important step in eradicating feral goats from the wider Banks Peninsula Area.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	74	2 3%	72 97%	0 0%	0 0%	
2nd Period Nov - Feb	74	16 22%	58 78%	0 0%	0 0%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

3.9 Public Passenger Transport

Portfolio Manager/Convenor Jill Atkinson

Highlights this period

- Fares were increased in November 05 to little public reaction
- The Christchurch Public Passenger Transport Strategy review has been initiated and good feedback has been received to date.
- Metrostar patronage is 30% ahead of year 1 projections.
- Development of partnerships with key service providers taking place.
- 6% patronage growth achieved year to date in Christchurch
- Positive feedback received from Waimakariri residents in regard to funding PT

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	91	1 1%	84 92%	2 2%	4 4%	
2nd Period Nov - Feb	91	4 4%	82 90%	4 4%	1 1%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

048101 Passenger Service - Ticketing in Christchurch

Project Leader Wayne Holton-Jeffreys

Section Manager Wayne Holton-Jeffreys

Director Ken Lawn

Current output: 02 Software for the Clearing House is upgraded; 1 software upgrade, Due: 30/06/06

Reasons: Locally designed Clearing House specification currently being written, but project unlikely to be completed year end.

Impact: Project delayed

Resource implications: None

Recommendation: That the output be deferred to 2006/07.

046700 Passenger Service Pre-tender Review

Project Leader Shannon Ussher
Section Manager Wayne Holton-Jeffreys
Director Ken Lawn
Current output: 06 A software package integrating the real-time information system and the integrated ticketing system is developed; 1 software package, Due: 30/06/06
Reasons: ERG concentrating resource on upgrade of present ticketing system, completion due May 06. Integrated Real Time and ticketing system to be developed from June 06.
Impact: Project delayed
Resource implications: \$250K to be funded from Reserve
Recommendation: That the output be deferred to 2006/07.

046700 Passenger Service Pre-tender Review

Project Leader Shannon Ussher
Section Manager Wayne Holton-Jeffreys
Director Ken Lawn
Current output: 07 Current bus/ferry contracts are evaluated for operational performance; 28 Feb 06, 31 Mar 06; 2 reports, Due: 31/03/06
Reasons: Evaluation for 31 Jan 06 is not yet complete as it was decided to avoid the review over the Christmas holiday period
Impact: No Impact
Resource implications: None
Recommendation: That the completion date of 31 Mar 06 (originally 31 Jan 06) be amended to 13 Apr 06.

046400 Passenger Services Contract Pmts - Christchurch

Project Leader David Stenhouse
Section Manager Wayne Holton-Jeffreys
Director Ken Lawn
Current output: 01 Payments made to operators in the Christchurch City Council rating area (including approved variations) accurately reflect entitlements as specified in contracts; monthly; 12 payments, Due: 30/06/06
Reasons: Council has previously approved additional expenditure for purchase of reliability, lost fare revenue and contracts handed back to ECan. Further expenditure also required due to higher than expected indexing. Forecast expenditure for code at year end approx \$19 million
Impact: Project code will be overspent.
Resource implications: Expended over expenditure \$400K to be funded from reserve.
Recommendation: That the over expenditure be approved.

For the attention of Management

046302 Passenger Services Total Mobility Administration

Project Leader Sharon Boyle
Section Manager Wayne Holton-Jeffreys
Director Ken Lawn
Current output: 03 The Total Mobility database is upgraded; 1 upgraded database, Due: 30/06/06
Reasons: Awaiting LTNZ database guidelines resulting from review of Total Mobility Scheme. LTNZ wish to have a national TM database so it is desirable that ECan integrate with this.

Impact: Project delayed
Resource implications: nil
Recommendation: That the upgrade of the database be delayed until LTNZ issues specific national database guidelines.

3.10 Regional Land Transport

Portfolio Manager/Convenor Jill Atkinson

Highlights this period

- Technical review of Regional passenger Transport Plan completed, Consultation Draft compiled and approved by Council.
- Multi Party Funding Agreement for the Christchurch Transportation Model update established. Contract to undertake Christchurch Transportation Model development tendered and let.
- Contract to develop a regional freight model tendered and let.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	24	2 8%	22 92%	0 0%	0 0%	
2nd Period Nov - Feb	24	2 8%	18 75%	3 13%	1 4%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

047204 Regional Land Transport - Cycle & Pedestrian Investigations

Project Leader Nick Bryan
Section Manager Laurie McCallum
Director John Talbot
Current output: 02 A regional cycling plan map is developed; 1 map, Due: 30/06/06
Reasons: Staff vacancy for first 3rd of year has hampered progress. Bringing forward work on the renewal of the Regional Passenger Transport Plan has increased workload on project 046800, which has led to this output slipping further.
Impact: This output is now expected to be completed in the next financial year. This has no impact on other outputs.
Resource implications: None as a provision has already been made in the 2006/2007 budget for this work.
Recommendation: That the output be deferred to 2006/07.

047203 Regional Land Transport - Road Investigations

Project Leader Nick Bryan
Section Manager Laurie McCallum
Director John Talbot
Current output: 02 The Christchurch Rolleston and Environs Transport Study is published in conjunction with Transit NZ, Christchurch City council, Selwyn District Council and Christchurch International Airport Co Ltd; 1 report, Due: 30/06/06
Reasons: Christchurch City Council policy not to consult on any major projects during

LTCCP consultation period has meant that consultation on CRETS project will not begin until later than scheduled.

Impact: The CRETS study will not be completed until the end of August.

Resource implications: Small amount of budget may need to be carried forward to finalise the project at the outset of next financial year.

Recommendation: That the output be deferred to 2006/07.

045900 Stock Effluent Disposal Sites

Project Leader Patrick Quinn

Section Manager Laurie McCallum

Director John Talbot

Current output: 01 A financial contribution is made to Transit NZ towards the construction of the Kaikoura stock truck effluent disposal site; 1 site, Due: 30/06/06

Reasons: Construction of Kaikoura site postponed. Transit NZ could not secure additional funding to cover higher than expected tender price

Impact: Goods & Services budget will not be spent

Resource implications: \$78,000 underexpenditure in current year.

Recommendation: That the output be deferred and the intention to seek approval to carry forward Goods & Services budget to 2006/07 is noted.

For the attention of Management

047205 Regional Land Transport - CTS Model Development

Project Leader Nick Bryan

Section Manager Laurie McCallum

Director John Talbot

Current output: 01 The Christchurch Transport Model update is commenced and progress reported (joint project with Christchurch City Council and Transit New Zealand); 1 progress report, Due: 30/06/06

Reasons: Delays in appointing a consultant to undertake the work have meant that the survey work associated with this project will be delayed until October 2006 (a similar month to March in traffic terms, which is when the surveys were planned to occur).

Impact: The project is a three year project and should still be completed on time as the delaying of these surveys will not effect the critical path, which is reliant on the release of census data, not expected until the first quarter of 2007.

Resource implications: Unspent budget will need to be carried forward to next financial year as the scope of the project is not changing, only the timing of some elements.

Recommendation: That the intention to seek approval to carry over funding is noted.

3.11 Waste, Hazardous Subs and Contaminated Sites

Portfolio Manager/Convenor Darren Patterson

Highlights this period

- Targeted Agrichemical Collection completed in 4 Districts
- Publicity programme for used oil drop-off points completed
- Employment of Pollution Prevention Officer to work proactively with industry
- Two papers presented at WasteMINZ annual conference 2005, Rotorua, New Zealand.
- WasteMINZ conference 2005. Facilitation of one day Contaminated Sites Workshop

- National Environmental Standard (NES) for contaminated land abandoned
- Involvement in framework for production of a new proposed NES
- Started issuing passive discharge consents
- Working party member: Development of the Ministry for the Environment's guideline Contaminated Land Management Guideline Number 4. Classification and Information Management Protocols

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	43	1 2%	42 98%	0 0%	0 0%	
2nd Period Nov - Feb	43	3 7%	39 91%	1 2%	0 0%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

028600 Contaminated Site Regional Investigations

Project Leader	Helen Davies
Section Manager	Ken Taylor
Director	George Griffiths
Current output:	01 Soil acceptance criteria for the protection of groundwater quality are implemented; 1 report, Due: 30/06/06
Reasons:	Model prototype overestimated environmental risk - has proved inappropriate for general application
Impact:	Appropriate soil acceptance criteria could not be implemented
Resource implications:	None
Recommendation:	That the output be deferred to 2006/07.

3.12 Water Quality, Quantity and Ecosystems

Portfolio Manager/Convenor Kathleen Crisley

Highlights this period

- Completion of a report The Hydrology of the Upper Selwyn Catchment 05/92 It has filled a significant knowledge gap in our understanding of the Central Plains. This investigation has given ECan a model, a type example, of the methodology that can be used in the catchment of the Orari River and its interaction with the groundwater system.
- Completion of a report Stream depletion of the spring fed lowland streams of the Rakaia Selwyn Groundwater Allocation Zone, U06/3. This desk top assessment is used to estimate the hydraulic connection of consented groundwater abstractions to the lowland streams. The methods used only gives the magnitude of effect and its ranking. In the future a more detailed review of individual consents will be required.
- The completion of a report: A review of surface water irrigation schemes in Canterbury; their development, changes with time and impacts on the groundwater resource. A very important start and source of information for those assessing artificial recharge of the aquifers by the surface water irrigation schemes. The information is also an invaluable source of data in the development of ground flow

models.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	194	11 6%	165 85%	10 5%	8 4%	5
2nd Period Nov - Feb	193	17 9%	154 80%	21 11%	1 1%	1
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

060905 PLAN IMP MON NRRP CHAPTER 5 WATER QUANTITY

Project Leader Malcolm Miller
Section Manager John Glennie
Director John Talbot
Current output: 01 An implementation plan is developed for Chapter 5: Water Quantity of the Natural Resources Regional Plan; 1 implementation plan, Due: 30/06/06
Reasons: Preparation of the implementation plan is partially completed. However, the task is much bigger than provided for in the budget. Staff now diverted to NRRP officers reports. Ongoing implementation of methods is occurring.
Impact: Plan cannot be completed until after NRRP hearings.
Resource implications: Resources are provided in 2007/08 after NRRP hearings are completed
Recommendation: That the output be deferred to 2007/08.

060904 PLAN IMP MON NRRP CHAPTER 4 WATER QUALITY

Project Leader Raymond Ford
Section Manager John Glennie
Director John Talbot
Current output: 01 An implementation plan is developed for Chapter 4: Water Quality of the Natural Resources Regional Plan; 1 implementation plan, Due: 30/06/06
Reasons: Preparation of the implementation plan is partially completed. However, the task is much bigger than provided for in the budget. Staff now diverted to NRRP officers reports. Ongoing implementation of methods is occurring.
Impact: Plan cannot be completed until after NRRP hearings.
Resource implications: Resources are provided in 2007/08 after NRRP hearings are completed
Recommendation: That the output be deferred to 2007/08.

060901 Plan Implementation Monitoring - Waimakariri River Regional Plan

Project Leader Ray Maw
Section Manager John Glennie
Director John Talbot
Current output: 01 An implementation plan is developed for the Waimakariri River Regional Plan; 1 implementation plan, Due: 30/06/06
Reasons: Preparation of the implementation plan is partially completed. However, the task is much bigger than provided for in the budget. Staff now diverted to NRRP officers reports. Ongoing implementation of methods is occurring.
Impact: Nil. There is time to complete the plan at a later date.
Resource implications: Resources are provided in 2006/07

Recommendation: That the output be deferred to 2006/07.

034017 Natural Resources RP - Variation 3 Chch Groundwater recharge zone land use controls

Project Leader Raymond Ford

Section Manager John Glennie

Director John Talbot

Current output: 01 A variation to Chapter 4 of the Natural Resources Regional and a summary of decisions requested are publicly notified; 2 reports, Due: 30/06/06

Reasons: Council has deferred making a decision to progress a variation.

Impact: Output will not be achieved. Risk to Christchurch's drinking water from land use activities.

Resource implications: Resources will need to be provided in 2006/07

Recommendation: That the output be deferred to 2006/07.

034010 NATURAL RESOURCES RP WATER PAREORA AND OTAIO RIVERS

Project Leader Ray Maw

Section Manager John Glennie

Director John Talbot

Current output: 01 A scoping report on a proposed variation is written; 1 report, Due: 30/06/06

Reasons: Staff diverted to NRRP officer reports.

Impact: Output will not be achieved. Contract for report on tangata whenua values will use available goods and services.

Resource implications: Nil

Recommendation: That the output be deferred to 2006/07.

034008 Natural Resources RP - Water - Waiau river

Project Leader Ray Maw

Section Manager John Glennie

Director John Talbot

Current output: 01 A scoping report on a proposed variation is written; 1 report, Due: 30/06/06

Reasons: Staff diverted to NRRP officers reports.

Impact: Output will be delayed until 2007/08 while staff work on NRRP officers reports.

Resource implications: \$13,000 available for reallocation.

Recommendation: That the output be deferred to 2007/08.

034007 Natural Resources RP - Water - Hurunui river

Project Leader Ray Maw

Section Manager John Glennie

Director John Talbot

Current output: 03 A variation to Chapter 5 of the Natural Resources Regional Plan is notified; 1 variation, Due: 30/06/06

Reasons: Extra community consultation has been required, which has meant a slowing of the process. Additional technical work has been required. While Council approval is possible by 30 June 2006, notification costs will fall into 2006/07.

Impact: The output will not be achieved in 2005/06.

Resource implications: Nil

Recommendation: That the output be deferred to 2006/07.

034002 Natural Resources RP - Water - Lake Ellesmere

Project Leader Ray Maw
Section Manager John Glennie
Director John Talbot
Current output: 02 A summary of decisions requested is notified; 1 report, Due: 30/06/06
Reasons: Notification of proposed variation has not occurred and therefore this output cannot be achieved.
Impact: Output will not be achieved.
Resource implications: Nil
Recommendation: That the output be deferred to 2006/07.

030800 Opihi River & Catchment RP

Project Leader Malcolm Miller
Section Manager John Glennie
Director John Talbot
Current output: 01 A change to the Opihi RP to introduce flow regimes for several tributaries is notified; 1 change notified, Due: 30/06/06
Reasons: Staff resources have been diverted to NRRP officer reports.
Impact: Output will not be achieved
Resource implications: \$42,000 available for reallocation.
Recommendation: That the output be deferred to 2006/07.

030000 Waimakariri River & Catchment RP

Project Leader Ray Maw
Section Manager John Glennie
Director John Talbot
Current output: 01 A scoping report is prepared setting out what is required for the review of the minimum flows for the tributary streams of the lower Waimakariri River; 1 report, Due: 30/06/06
Reasons: Staff diverted to NRRP officers reports. Consent call in costs being charged to this code.
Impact: Output will not be achieved.
Resource implications: Nil
Recommendation: That the output be deferred to 2006/07.

027505 Surface Water Resource Investigations - Hydrological Modeling x

Project Leader Graeme Horrell
Section Manager Tony Boyle
Director George Griffiths
Current output: 02 The Ashley flood forecasting model is updated to work within Visual Basic; 1 operational flood forecasting model, Due: 30/06/06
Reasons: The two officers who were scheduled to undertake this work are unavailable during May and June 2006. One is carrying out higher duties for a team leader, who is on parental leave, and the other is on two months leave.
Impact: The delay will not affect ECan's flood warning capability
Resource implications: nil
Recommendation: That the output be deferred to 2006/07.

027505 Surface Water Resource Investigations - Hydrological Modeling

Project Leader Graeme Horrell
Section Manager Tony Boyle
Director George Griffiths
Current output: 03 A flood forecasting model for the Pareora River is calibrated; 1 calibrated model, Due: 30/06/06
Reasons: It has been decided not to develop the Pareora flood forecasting model with the current software being used for the Ashley and Waimakariri rivers. Currently a number of models are being assessed and until such time as a decision is made as to which is the best model to suit ECan's needs it was decided to defer this output.
Impact: The delay will not affect ECan's current ability regarding flood warnig in the Pareora river catchment.
Resource implications: nil
Recommendation: That the output be deferred to 2006/07.

027501 Surface Water Resource Investigations - SW/Groundwater Interactions

Project Leader Graeme Horrell
Section Manager Tony Boyle
Director George Griffiths
Current output: 06 Selected coastal drains and streams between the Ashburton/Hakatere and Rangitata Rivers have 7DMALF values estimated; 1 report, Due: 30/06/06
Reasons: There have been delays progressing this work due to unprogrammed investigations. Activities related to evidence, principally Lynton Dairies and the impending Rakaia - Selwyn hearing.
Impact: Minor
Resource implications: nil
Recommendation: That the output be deferred to 2006/07.

027501 Surface Water Resource Investigations - SW/Groundwater Interactions x

Project Leader Graeme Horrell
Section Manager Tony Boyle
Director George Griffiths
Current output: 09 Measurement of natural flows of downstream tributaries of the Orari River; 8 sets of gaugings, Due: 30/06/06
Reasons: Delay owing to need to provide input to Rakaia-Selwyn hearing.
Impact: Investigation will be designed now , but to run next year
Resource implications: Nil
Recommendation: That the output be deferred to 2006/07.

026800 Groundwater Quality Investigations

Project Leader Carl Hanson
Section Manager Ken Taylor
Director George Griffiths
Current output: 01 Investigations into groundwater quality issues in Canterbury are undertaken, including groundwater quality characterisation of: 1) the Waitaki catchment; 2) southern Canterbury Plains (Hinds-Opihi); 3) Amuri Plain; and 4) nutrient budget model development for arable cropping systems, combined with technical support for FRST-funded research into pastoral and cropping impacts on groundwater quality (the Integrated Research for Aquifer Protection project) which is expected to publish results progressively from 2005; 4 reports plus technical

support, as required, Due: 30/06/06

Reasons: Negotiations with SFF for part funding of this work took longer than expected

Impact: The nutrient budget model will not be completed until 2006/07

Resource implications: This will require a carry-over of ECan component of funding to 2006/07

Recommendation: That the nutrient budget model be deferred to 2006/07.

026106 G/Water Invest- Ashburton/Rangitata (Hinds) Plains

Project Leader Marc Ettema

Section Manager Michael Dicker

Director George Griffiths

Current output: 03 A deep exploration/monitoring well is drilled in the upper part of the Hinds Plains zone for long term multiple aquifer water level data collection; 1 bore completion report, Due: 30/06/06

Reasons: Staff have not had the time required to find a suitable monitoring site permission from the owners consent for a bore permit.

Impact: None. It is hoped that the location identified and approved & contract signed this financial year & drilling begun.

Resource implications: Funds of \$120,000 will need to be carried over to 2006/07

Recommendation: That the output be deferred to 2006/07.

026104 G/Water Invest.- Ashburton/Rakaia

Project Leader Russel Sanders

Section Manager Michael Dicker

Director George Griffiths

Current output: 02 Post model groundwater data gathering, assessment, model development & application is undertaken; 1 report, Due: 30/06/06

Reasons: Have abandoned using the Aquilinc model but will continue to collect further data for subsequent Ecan modelling.

Impact: Ecan will develop its own inhouse models in future.

Resource implications: Funding available.

Recommendation: That the output be deferred to 2007/08.

026101 G/Water Invest.- Ashley/Waimak x

Project Leader Russel Sanders

Section Manager Michael Dicker

Director George Griffiths

Current output: 01 Communications material is developed and the community consultation process for a variation to Chapter 5 of the NRRP is contributed to; meetings attended, Due: 30/06/06

Reasons: Staff have had to work on Rakaia/Selwyn evidence and matters concerned with analysis of groundwater zones.

Impact: Investigations will be postponed and deferred. Confirmed by council at their first triannual meeting to 06/07

Resource implications: Funding available.

Recommendation: That the output be deferred to 2007/08.

026101 G/Water Invest.- Ashley/Waimak

Project Leader Russel Sanders

Section Manager Michael Dicker

Director George Griffiths

Current output: 02 A report updating management scenario testing on the basis of the consultation process is completed; 1 report, Due: 30/06/06

Reasons: Staff have had to work on Rakaia/Selwyn evidence and matters concerned with analysis of groundwater zones.
Impact: Nil
Resource implications: Funding available.
Recommendation: That the output be deferred to 2007/08.

026101 G/Water Invest.- Ashley/Waimak

Project Leader Russel Sanders
Section Manager Michael Dicker
Director George Griffiths
Current output: 03 Final documentation on the Ashley-Waimakariri groundwater flow model is completed; 1 report, Due: 30/06/06
Reasons: Groundwater Zone work needs to be undertaken ahead of this work.
Impact: Groundwater staff are instead meeting the Consents Section requirements for technical assistance in the preparation of 42a reports
Resource implications: Funding available.
Recommendation: That the output be deferred to 2007/08.

026101 G/Water Invest.- Ashley/Waimak

Project Leader Russel Sanders
Section Manager Michael Dicker
Director George Griffiths
Current output: 04 A report on simulation of alternative groundwater abstraction scenarios is completed; 1 report, Due: 30/06/06
Reasons: Groundwater Zone work needs to be undertaken ahead of this work.
Impact: Groundwater staff are instead meeting the Consents Section requirements for technical assistance in the preparation of 42a reports
Resource implications: None
Recommendation: That the output be deferred to 2007/08.

For the attention of Management

027505 Surface Water Resource Investigations - Hydrological Modeling x

Project Leader Graeme Horrell
Section Manager Tony Boyle
Director George Griffiths
Current output: 01 Analysis to update the Southern Area Flood Manual for engineering section is completed; 1 updated manual, Due: 30/06/06
Reasons: Behind because of Rakaia-Selwyn investigations
Impact: May not completed this year
Resource implications: Funding available.
Recommendation: That the possibility that the output may not be completed is noted.

Proposed New Outputs

026103 G/Water Invest.- Central Plains x

Project Leader Marc Ettema
Section Manager Michael Dicker
Director George Griffiths
Current output: 02 Section 42A reports are prepared to support the consent hearing for applications in the Rakaia-Selwyn allocation zone to the satisfaction of the case Manager; 100%, Due: 30/06/06

Reasons: The requirement for expert witness support for the Rakaia-Selwyn consent hearing
Impact: The Rakaia-Selwyn Zone consent hearing is supported with technical input
Resource implications: None, This work can be accommodated within the 05-06 budget because of other output deferrals
Recommendation: That the output be added

3.13 Democratic Process: RMA Regulatory

Portfolio Manager/Convenor Linda Kirk

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	32	0 0%	30 94%	2 6%	0 0%	
2nd Period Nov - Feb	32	5 16%	26 81%	0 0%	1 3%	1
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Management

684 Compliance Monitoring & Enforcement Reports - Overview

Project Leader Evan Walker
Section Manager Evan Walker
Director Mike Freeman
Current output: 02 A report on resource consent compliance monitoring for dairy activities for the 2004-2005 year; 1 report, Due: 31/08/05
Reasons: Shortage of staff resource
Impact: None
Resource implications: Nil
Recommendation: That the intention to include the 2004/05 report with 2005/06 report is noted.

Proposed New Outputs

0685 Consent Reviews x

Project Leader Evan Walker
Section Manager Evan Walker
Director Mike Freeman
Current output: 01 01 PROPOSED NEW OUTPUT: Review of c150 consent files to establish need for formal review on the grounds of stream deletion effects, in the Rakaia-Selwyn groundwater allocation zone; 1 report, Due: 30/06/06
Reasons: Required as a result of the Lynton decision
Impact: This requires diversion of a compliance monitoring officer from cost recovery monitoring work.
Resource implications: Estimate 100 hours to be charged at external charge out rate. Cost will be \$8500. There is sufficient budget in this project.
Recommendation: That the output be added

3.14 Democratic Process: Corp Comms & Council Processes

Portfolio Manager/Convenor Rob Phillips

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	117	8 7%	107 91%	2 2%	0 0%	
2nd Period Nov - Feb	115	12 10%	99 86%	1 1%	3 3%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

Output Details

For the attention of Council

020221 Internal Communications x

Project Leader Josie McNee
Section Manager Bill Simpson
Director Wilma Falconer
Current output: 01 The strategy for internal staff communications especially on issues relating to IT, HR and Customer Services, is reviewed and revised as necessary; 1 strategy, Due: 30/01/06
Reasons: Staff have been redirected to the LTCCP
Impact: The existing strategy will continue as is.
Resource implications: None
Recommendation: That the output be deferred to 2006/07

For the attention of Management

035104 Advisory Services- Land Information Requests x

Project Leader Martin Foley
Section Manager Martin Foley
Director Wilma Falconer
Current output: 02 Land Information Report requests exceeds the number requested in the 04/05 year by >20%; to be calculated on 1 Jul 05, Due: 30/06/06
Reasons: Sales target not achieved Actual \$10,050; Target: \$21,735A very quiet time
Impact: Sales target not achieved
Resource implications: Some hours from the Comms marketing team and G&S for advertising
Recommendation: That more marketing be undertaken.

023600 Portfolio Strategic Communications

Project Leader Bill Simpson
Section Manager Bill Simpson
Director Wilma Falconer
Current output: 01 Portfolio communication strategies are reviewed and revised; 1 per portfolio, Due: 30/06/06
Reasons: Staff have been redirected to Clean Heat marketing and LTCCP
Impact: Will only have time to complete key portfolios: Water, Air, Pests and Land.
Resource implications: None.

Recommendation: That the intention to focus on these key portfolios is noted

023600 Portfolio Strategic Communications x

Project Leader Bill Simpson

Section Manager Bill Simpson

Director Wilma Falconer

Current output: 02 An annual communications activity schedule is produced for each portfolio; 1 per portfolio, Due: 30/06/06

Reasons: Staff have been redirected to Clean Heat marketing and LTCCP

Impact: Will only have time to complete key portfolios: Water, Air, Pests and Land.

Resource implications: None.

Recommendation: That the intention to focus on these key portfolios is noted

3.15 Democratic Process: Planning & Other

Portfolio Manager/Convenor Neil Pilbrow

Highlights this period

- Draft LTCCP 2006-16 approved.

OUTPUT SUMMARY YEAR TO DATE

	TOTAL OUTPUTS	ACHIEVED	ON TARGET	REQUIRING THE ATTENTION OF COUNCIL	BEING ADDRESSED BY MANAGEMENT	PROPOSED NEW
1st Period Jul - Oct	7	0 0%	7 100%	0 0%	0 0%	
2nd Period Nov - Feb	7	0 0%	7 100%	0 0%	0 0%	
Community Plan Only	0 0	0 0%	0 0%	0 0%	0 0%	

AGENDA ITEM NO: 6	SUBJECT MATTER: REVIEW OF EXPENDITURE AND LEVELS OF SERVICE IN THE DRAFT LTCCP 2006-16
REPORT: Finance and Audit Committee	DATE OF MEETING: 11 April 2006
FILE REFERENCES:	PORTFOLIO: All PROJECT: OUTPUT:
REPORT BY: Neil Pilbrow, Portfolio Manager Finance and Corporate Services	ENDORSED BY: Wayne Thomas, Director Finance and Corporate Services

PURPOSE

To receive and consider the report from the 6 April Council workshop on the review of expenditure and levels of service in the Draft LTCCP 2006-16.

ATTACHMENTS

The report from the 6 April Council workshop will be tabled at the meeting.

BACKGROUND

At the Council meeting on 2 March 2006, it was resolved

“that Council refer the Draft LTCCP 2006/16 to the Finance and Audit Committee with delegated power to review all expenditure and levels of service and, in association with Portfolio Chairs and Council staff, examine whether there are any areas where cost savings and efficiency gains can be achieved without necessarily a reduction of service delivery”

The review is to run in parallel to the community consultation process, with the Finance and Audit Committee reporting to the Council Meeting in May 2006.

Portfolio chairs and deputy chairs met with senior staff between 24 March and 4 April to review expenditure and levels of service and to highlight areas where service delivery could be made more cost effective. Reports from these meetings and what should go forward to the Finance and Audit Committee was considered at a workshop held on 6 April 2006.

The timetable for the remainder of the review process is:

- 11 April Paper to **Finance and Audit Committee** for discussion (to be tabled)
- 9 May **Finance and Audit Committee** makes final recommendations
- 26 May Report to **Council meeting**.

RECOMMENDATION

That the report from the 6 April workshop be received.