

**261st MEETING OF THE
CANTERBURY REGIONAL COUNCIL**

COUNCIL MEETING

**TO THE CHAIRMAN AND COUNCILLORS OF THE
CANTERBURY REGIONAL COUNCIL**

MEMBERSHIP OF THE COUNCIL

Cr T K Burke (Chairman)

Cr R A Budd	Cr A G Neill
Cr A S Carroll	Cr M E Oldfield
Cr E H Cunningham	Cr J F Slee
Cr R H M Johnston	Cr N J Wagner
Cr R M Kirk	Cr J M Waters
Cr R I R Little	Cr W E Woods
Cr A R McKay	

A meeting of the Council will be held on

Friday, 24 June 2005 at 9.30 a.m.

VENUE: Council Chamber (First Floor)
Pegasus Building
58 Kilmore Street
CHRISTCHURCH

BUSINESS: As per Order Paper attached.

Wayne Thomas
ACTING CHIEF EXECUTIVE

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE TAKEN AS COUNCIL
POLICY UNTIL ADOPTED BY THE COUNCIL**

COMPLIANCE WITH LOCAL GOVERNMENT ACT 2002 DECISION-MAKING REQUIREMENTS

Except as below, a statement of compliance and a completed decision checklist is required for any agenda item on a council committee or the council recommending that a decision be made. This will be the responsibility of the person signing off the agenda item.

The compliance statement and checklist will not be used for:

- Recommendations that information be received or that the Council make a decision.
- Decisions taken under the Resource Management Act 1991 or the Biosecurity Act 1993 in relation to resource consents, decisions required when following the procedures set out in Schedule 1 of the Resource Management Act 1991, other permissions, submissions on plans, or references to the Environment Court.
- Decisions taken to proceed with enforcement procedures under various primary or secondary legislation or regulations, including procedures under the Resource Management Act 1991, the Biosecurity Act 1993, the Local Government Act 2002, and Environment Canterbury Bylaws.
- Administrative and personnel decisions that are entirely internal to Environment Canterbury.
- Other decisions where the procedures to be followed are set out in Legislation.

COMPLIANCE STATEMENT

The council committee (or the council) must formally certify that:

- (a) It is satisfied that it has sufficient information about the options and their benefits and costs, in terms of the region's social, economic, environmental and cultural well-being and the effects on community outcomes, bearing in mind the significance of the decisions.
- (b) It is satisfied that it knows enough about and has given adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decision.

INFORMATION CHECKLIST

(a)	A Statement of the Proposed Decision
(b)	A Statement of the Objective of the Proposed Decision and the Issue or Problem being addressed
(c)	A list of all reasonably practicable options, (including doing nothing).
(d)	For each option in (c): An evaluation of the Benefits and Costs, in terms of the region's social, economic, environmental and cultural well-being.
(e)	For each option in (c): A statement of the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner.
(f)	For each option in (c): A statement of the Impact, if any, on Environment Canterbury's capacity to undertake its statutory responsibilities
(g)	If the Proposed Decision is a significant decision in relation to land or a body of water, a statement of how Maori values have been taken into account
(h)	A Statement of significant inconsistencies, if any, with any Existing Policy, Plan or Legislation arising from the Proposed Decision.
(i)	A statement how the views and preferences of affected or interested persons have been given adequate consideration during the definition of the problem or issue, the objective, the assessment of options and the development of the proposed decision, including the particular contribution of Maori to the decision-making process.

Notes:

The significance of proposals and decisions determines how much time, money and effort is put into exploring and evaluating options and obtaining the views of affected and interested parties. The significance of proposals and decisions is determined through reference to criteria contained in the policy on significance.

The policy on significance together with Section 76 of the Local Government Act 2002 set out the Council's requirements in relation to decisions. Some decisions can only be made through the Long-Term Council Community Plan, or after the Special Consultative Procedures set out in the Act have been used, (refer to the policy on significance and the Act).

All decisions of Environment Canterbury are subject to the decision-making requirements of section 76 of the Act unless inconsistent with specific requirements of other legislation.

CANTERBURY REGIONAL COUNCIL

COUNCIL MEETING

ORDER PAPER

1. APOLOGIES
2. FUNDING POLICY FOR MAINTAINING PEST MANAGEMENT CAPABILITY (to be circulated prior to the meeting)
3. SUBMISSIONS AND RESPONSES TO THE DRAFT ANNUAL PLAN 2005/06

AGENDA ITEM NO: 3	SUBJECT MATTER: SUBMISSIONS AND RESPONSES TO THE DRAFT ANNUAL PLAN 2005/06
REPORT: Council	DATE OF MEETING: 24 June 2005
FILE REFERENCES:	PORTFOLIO: PROJECT: OUTPUT:
REPORT BY: Neil Pilbrow Portfolio Manager Finance and Corporate Services	ENDORSED BY: Wayne Thomas Director Finance and Corporate Services

PURPOSE

This is to enable the Council to consider written and verbal submissions to the Draft Annual Plan 2005/06, to decide which are to be accepted and to adopt any adjustments to be made to the Draft Annual Plan 2005/06.

BACKGROUND

Written submissions including late submissions, have been previously circulated to Councillors. Verbal submissions to the Draft 2005/06 Annual Plan will be heard on 22 and 23 June 2005.

Council will meet on 30 June 2005 to adopt the final plan and set the rates for 2005/06.

ATTACHMENT

Summarised Submissions and Responses to the Draft Annual Plan 2005/06 have been previously circulated.

RECOMMENDATION

- (a) *That the Council accepts late public and staff submissions.*

- (b) *That the Summarised Submissions and Responses to the Draft Annual Plan 2005/06 be received and the report's recommendations be adopted.*
- (c) *That the Council resolves, in accordance with Section 100(2) of the Local Government Act 2002, that it is financially prudent not to balance its operating budget but to utilise reserve funds available to reduce the level of rates that in the absence of the reserve usage would otherwise be required having regard to:*

 - (i) *the estimated expenses of achieving and maintaining the predicted levels of service provision set out in the long-term council community plan, including the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and*
 - (ii) *the projected revenue available to fund the estimated expenses associated with maintaining the service capability and integrity of assets throughout their useful life; and*
 - (iii) *the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life.*
 - (iv) *the funding and financial policies adopted under Section 102 and detailed in the Environment Canterbury Community Plan 2004/2014 Part B, and amendments.*
- (d) *That the Council fix the charges, as modified by accepted submissions, as detailed in the Annual Plan 2005/06 under Section 35 and 36 of the Resource Management Act 1991, Section 150 of the Local Government Act 2002 and Section 13 of the Local Government Official Information and Meetings Act 1985.*