

Canterbury Active (CAT) Transport Forum Meeting Minutes

Tuesday 15th May 2007, 1.30 - 3.00pm
Waiau Theatre, Environment Canterbury, 58 Kilmore Street, Christchurch

Facilitators: Fiona Whero, Project Officer, Cycling Advocates' Network (CAN)
Liz Thomas, Executive Director, Living Street Aotearoa (LSA)
Minute Taker: Vicki Adams, Administrator, Ministry of Transport (MOT)

1. **Present:** Refer to Appendix One below
2. **Apologies:** Refer to Appendix One below

3. Welcome and introduction

Fiona Whero (CAN) welcomed the participants, including a special welcome to Sir Kerry Burke - Environment Canterbury Chair and Tricia Allen - Auckland Regional Transport Authority (ARTA), Sustainable Transport Leader-Walking and Cycling. About fifty Canterbury walking and cycling stakeholders from a range of sectors and wide ranging geographical area from Timaru in the South to Kaikoura in the North attended.

Fiona expressed thanks to Lilly Linton, from LSA Wellington for designing the forum pack cover page and assisting with preparation for the forum.

Confirmation of previous minutes:

Moved: Nadine Milmine - Land Transport New Zealand (Land Transport NZ)
Seconded: Wendy Everingham - Living Streets Christchurch
Carried

Matters arising

The action points from the last forum were reviewed. There were no matters arising.

4. Presentation to Regional Land Transport Committee (RLTC)

There was a discussion about doing a presentation about the CAT forum at the next RLTC meeting on Wednesday 20 June. Forum members thought this was a good idea. Fiona Whero will co-ordinate the presentation and ensure that all sectors are invited to contribute and co-present to highlight the collaborative and intersectoral nature of the CAT forum. Participants should let Fiona know if they would like to help with the presentation for the RLTC. All forum members are welcome to attend the presentation on the day. Fiona will liaise with Nick Bryan (ECan) about submitting to the RLTC agenda and organise a time for the presentation.

5. Terms of Reference

The Draft Terms of Reference (TOR) for the Canterbury Active Transport (CAT) Forum were reviewed and discussed. The following points were raised:

- The word "Tourism" should be added to the Objectives, bullet point 1 (raised by Fiona Whero, CAN)
- Add "Land-use planning should facilitate walking, especially for short trips" under walking principles (refer to Appendix 2 under Guiding principles for cycling bullet point 2 for wording) (raised by Trudy Jones CCC Transport Research Planner).
- Add some additional wording to Appendix 4 outlining the future coordination and resourcing of the forum, along the lines of:
 - Environment Canterbury (ECan) will take over the coordination role from 1 July 2007 through until 30 June 2008. They will also continue to provide lunch (for two forums and the venue for all forums).
 - The Ministry of Transport (MOT) will provide administrative support to the forum (as per Appendix 4 in TOR) through until 30 June 2008.
 - The Canterbury District Health Board (CDHB) will provide lunch for two forums in the next financial year.

Professor Chris Kissling from Lincoln University asked whether the strategies and plans listed in Appendix 3 had been checked for inconsistencies. To date this has not occurred. Fiona Whero commented that she had noted some inconsistencies while reading over a couple of strategies. This could be a future piece of work initiated by the forum. Forum participants agreed that in the meantime, inconsistencies between strategies, plans, reports will be dealt with as they arise.

Following the discussion, Fiona Whero moved that the proposed changes to the TOR be made to the draft. Forum participants agreed to the changes. The TOR was then formally adopted.

Moved: Glen Koorey - Spokes Canterbury

Seconded: Carina Duke - Royal NZ Foundation of the Blind (RNFB), LSA Executive Member
Carried

6. Presentations [Refer to Forum Information Pack for presentation material covered]

Andrew Dixon - Land Transport Manager, Timaru District Council) andrewd@tdc.govt.nz

Andrew provided an overview of work undertaken by Rodney Tolley (international expert) to help improve walkability in the Timaru CBD. Andrew noted the report from Rodney Tolley had just arrived last week and is yet to be presented to Council. The signage and other recommendations are yet to be priced.

Carina Duke (RNZB and Living Streets Executive Member) commented that any signage should take into account the needs of the visually impaired. She advised that signs need to comply with NZ Standard 4121 with regards to height of the lettering; wording should not be all capitalised, with only the beginnings of sentences and or words as appropriate. Lines of words flush to the left, font should be plain (e.g. Arial). Do not use italics. Good contrast of letters to background is important (e.g. do not print over pictures or similar colours) and avoid visual clutter. Signs should have a feature to within 150mm of the ground to be detected by canes (NZ Standard 4121) and sited not to impede on pedestrian flow, but be easily located.

The issue of tagging was raised and a comment made about ensuring the signs were able to be easily cleaned if this happened.

Nadine Milmine - Education Advisor, Land Transport NZ nadine.milmine@landtransport.govt.nz
Nadine explained how the community focused land transport activities funding process works.

Penny Wilson - Nutrition and Physical Activity Team, Community and Public Health

penny.wilson@cdhb.govt.nz

Penny outlined the contribution of health to active transport initiatives.

Hedley Wilton - Media spokesperson Cycle Tour Operators New Zealand (C.T.O.N.Z.)

team@naturalhigh.co.nz

Hedley gave an introduction to a new national group formed late 2006, an overview of the cycle tourism industry in NZ, and highlighted cycle tourism issues and solutions from an industry perspective.

Rena Smith (Te Arawa) - Health Promoter, Hauora Matakauka, Community and Public Health

rena.smith@cdhb.govt.nz

Rena shared ideas on potential work areas for Maori active transport initiatives.

Matthew Cutler-Welsh (Spokes Chair) spokes_chch@can.org.nz

Matthew gave an overview of Spokes (local Canterbury cycling advocates group) and highlighted an information sheet in the forum pack that outlines the top ten initiatives to boost cycling in Canterbury. These initiatives are to be reviewed shortly and Spokes would welcome feedback.

7. Discussion points and questions

- Glen Koorey highlighted some cycling events and activities coming up including: the Spokes AGM on Wednesday 23 May, 7.00-9.00pm at Environment Canterbury (Bob Parker is guest speaker); Planning and Design courses for cycling (see website www.traffic.co.nz/fundamentals); and the NZ Cycling Conference coming up in Napier, 1-2 November. For more information refer to the Spokes website, www.spokes.org.nz
- Liz Thomas, LSA highlighted the 'International Charter for Walking' in the information pack and encouraged forum members to sign up. The charter is an opportunity for individuals, groups and organisations to signal a commitment to "healthy, efficient and sustainable communities where people choose to walk". LSA is sending information about the charter to all Councils next month.

The full charter can be found on at: www.walk21.com/charter, as can information about the upcoming International Walk21 Conference in Toronto.

- Andrew Dixon asked whether Land Transport NZ would consider funding footpath maintenance in future. The current guidelines provide funding for the construction of new facilities provided they are part of strategic plan and/or if footpaths are required to be reconstructed as part of major road works (e.g. improvements), but not for maintenance. Nadine undertook to raise this issue within her organisation.
- Professor Chris Kissling asked about the funding of national land transport projects and initiatives. Nadine Milmine commented that there is funding available (separate from the National Land Transport Programme funding) and interested groups/organisations should contact Land Transport NZ directly. Andrew Macbeth commented that there is funding also available through the Land Transport NZ Research, Education and Training Programme.
- Nick Bryan (ECan) clarified that the term "Road Controlling Authority" (used by Nadine Milmine in her presentation) does not include regional councils, rather it applies to district councils, city councils, and Transit New Zealand. The term "approved organisations" refers to all agencies that can access Land Transport NZ funding.
- Judy Waters (Regional Land Transport Committee (RLTC) supports a presentation about the CAT Forum at the next RLTC meeting (Wednesday 20 June). See notes under point 4 of these minutes.
- A question was raised about planning and design courses for walking. Glen Koorey (University of Canterbury) has discussed this briefly with Tim Hughes (Land Transport NZ). Time and resources have been the issues.
- A question was raised about when bike racks would be on buses. Nick Bryan (ECan) responded by saying the racks will be on six buses, including the sustainability buses, and available on specific routes. Initiative currently awaiting Land Transport NZ approval.
- Chrissie Williams from Sustainable Otautahi Christchurch (SOC) encouraged people in Christchurch to use the CCC website which has a "request for service" form to report pedestrian and cycle problems, and sign the 'No road through mall' petition.
- Andrew Macbeth expressed thanks on behalf of the forum members to ECan, MOT, Land Transport NZ, and CDHB for resourcing the forum.
- A survey was handed out at the end of the forum to allow members to provide feedback and assist with the planning of future forums.

8. Suggestions for next agenda items

- Craig Mason - Little River Cycleway requested by Judy Waters RLTC Chairperson
- Bus corridor planning - Richard West
- Selwyn District - Cycling and Walking strategy development
- Greater Christchurch Urban Development Strategy - update on implementation
- Transport Plan for Pegasus Town

9. Closing

Fiona finished the meeting by thanking everyone for attending especially Phil Cook - Kaikoura District Council, Brent Register - Strategic Traffic Unit in North Canterbury, Tricia Allen - ARTA and others who had travelled to Christchurch for the day.

Meeting closed at 3.30pm

Next Forum Meeting Date Confirmed

Date: Thursday 23rd August 2007

Time: 12.30pm-1.30pm (lunch); 1.30-3.30pm (forum)

Venue: ECan

Any other requests for future agenda items please email Nick Bryan (nick.bryan@ecan.org.nz)

See Appendix One below for forum attendees and apologies list

Appendix One

ATTENDEES

Name	Role
Andrew Dixon	Timaru District Council-Land Transport Manager
Andrew Macbeth	Traffix-Director
Brent Register	Rangiora Police-Sergeant Brent Register Strategic Traffic Unit in North Canterbury
Brian Woolsey	The Kaiapoi Medium Walkers
Bruce Dawe	Papanui Cycling
Carina Duke	Living Streets Aotearoa (LSA)-Executive member; Royal NZ Foundation of the Blind (RNZB) -Orientation & Mobility Practice Advisor & Instructor
Chris Freer (left early)	Rail Trail Trust Community Project-Chairperson
Chris Neason	Waimakariri District Council-Road Safety Coordinator
Chris Wallace	CHCH City Council-Marketing Coordinator-Community Services
Chrissie Williams(late)	Sustainable Otautahi Christchurch-Chair
Daniel Naude	Timaru District Council-South Canterbury (Timaru, MacKenzie, & Waimate) Road Safety Co-ordinator
Dr Chris Kissling	Lincoln University-Professor for Transport
Dr Kate Hewson	University of Canterbury-Sustainability Advocate
Fiona Whero	Cycling Advocates' Network (CAN)- Project Officer
Glen Koorey	Spokes Canterbury
Hedley Wilton	Cycle Tour Operators New Zealand (C.T.O.N.Z) - Media Spokesperson
Hilary Iles	Enviro Schools
Jean-Paul Thull	Lincoln University - Transport Researcher
Jo Chang	Environment Canterbury-Regional Transport Planner
Joy Kingsbury-Aitken	CHCH City Council-Schools Coordinator
Judy Waters	Regional Land Transport Committee (RLTC)- Chairperson
Lee Wright	Selwyn District Council-Road Safety Co-ordinator (Selwyn & Banks Peninsula Districts)
Liz Thomas	Living Streets Aotearoa (LSA) -Executive Director
Maureen Bishop	Environment Canterbury-Regional Road Safety Co-ordinator
Michael Ferigo	CHCH City Council-Transport Planner (Cycling & Pedestrian)
Michele Hendren	CHCH City Council-Cycle Safe Programme Team Leader
Nadine Milmine	Land Transport NZ-Education Advisor, Southern Region
Neil Brosnahan	Community and Public Health (CDHB)- Manager of Nutrition and Physical Activity
Ngaire Tinning	Ashburton District Council-Road Safety Coordinator
Nick Bryan	Environment Canterbury-Transport Policy Analyst
Nicki Carter	Waimakariri District Council-Health Promoter
Patrick Quinn	Environment Canterbury-Regional Transport Planner
Paul de Spa (late)	Environment Canterbury
Penny Wilson	Community and Public Health (CDHB)- Health Promoter - Nutrition & Physical Activity
Phil Cook	Kaikoura District Council- Engineering Technical Support Officer
Rachel Gibson	Ministry of Transport (Canterbury Region)-Access and Mobility Team-Adviser
Rena Smith	CDHB-Physical Activity Maori
Rex Verity	Christchurch Polytechnic-Environmental Manager
Roz Rickerby	CHCH City Council-Marketing Co-ordinator City Environment, Marketing Services Team
Simon Kingham	University of Canterbury-Geography Lecturer
Sir Kerry Burke	Environment Canterbury-Chair
Susan Cambridge	Christchurch Road Safety Co-ordinator
Tony Francis	Hurunui Road Safety Co-ordinator (Consultant)
Tricia Allen	Auckland Regional Transport Authority (ARTA) -Sustainable Transport Leader-Walking and Cycling
Trudy Jones	CHCH City Council-Transport Research Planner
Vicki Adams	Ministry of Transport - Administrator
Wendy Everingham	Living Streets Aotearoa (LSA) Canterbury
Wendy McArthur	Canterbury West Coast Sports Trust-Active Schools Facilitator (Primary)
Zoe Thompson-Moore	University of Canterbury - Sustainability Advocate

APOLOGIES

Name	Role
Alison Banks	Waitaki District Council-Road Safety Co-ordinator
Andrew Mazey	Selwyn District Council-Assets Manager Transportation
Axel Wilke	Traffix-Director
Brian Ward	Consultant-Transportation and Traffic Engineering
Carolyn Bennison	Selwyn District Council-Transportation Liaison Officer
Cathy Robinson	CDHB- Healthy Eating Healthy Action (HEHA)-Development Manager
Dean McLaren	Ministry for the Environment-Urban Team (Wellington based)
Derek Erasmus	NZ Police-Road Policing Management Canterbury Region
Eric Park	Ministry for the Environment
Gallo Saidy	Kaikoura District Council-Asset Manager
Gary Woock	Waitaki District Council-Manager of Roothing
Graeme Watts	Waimate District Council-Parks Superintendent
Janice Cochrane	Sport MidSouth Canterbury-Active School Facilitator
Kate Bussell	Accident Compensation Corporation (ACC)-Injury Prevention Consultant
Lindsay Phelps	Selwyn District Council-Councillor
Max Moore	Waitaki District Council-Councillor
Mike Blyleven	Transit NZ-Regional Transport Manager
Mike Bryne	BikeNZ-Operations Manager
Nigel Rushton	Pedallers' Paradise Author
Peter Rivers	Spokes Canterbury
Ross Little	Regional Land Transport Committee (RLTC)- Member
Selwyn Maister	Canterbury West Coast Sports Trust
Simon Davenport	Timaru District Council-Project Engineer
Steve van Dorsser	Ground Effect
Tim de Jong	Cycle Tour Operators New Zealand (CTONZ) - Acting Chairperson
Verna Parker	Sport South Canterbury-Regional Co-ordinator