

**Canterbury Active Transport Forum (CAT)
Meeting Minutes**

Tuesday, 15th September 2009

Facilitator: Rob Woods, Programme Manager, Transport, (Environment Canterbury)

Coordinator: Rose Dovey (Environment Canterbury)

Minute Taker: Rose Dovey (Environment Canterbury)

Present: See Appendix One

1. Minutes:

The minutes of the meeting held on June 16th, 2009 were accepted

2. Presentations

Accessibility Studies, Steve Abley, Abley Transportation Consultants.

Steve Abley (SA) presented the findings from an accessibility study commissioned by Environment Canterbury on accessibility of households to bus stops in Christchurch and Timaru and the accessibility of households to Key Activity Centres in Christchurch.

Targets in the Regional Land Transport Strategy 2005 and Canterbury Passenger Transport Plan for the accessibility of public passenger transport in Greater Christchurch and Timaru is for greater than 90% of all households to be within 500m walking distance 'as the crow flies' of a bus route and for new subdivisions, households should be within 400m walking distance 'as the crow flies' of a bus stop. It would make more sense to measure the actual walking distance to a bus stop using the surrounding pedestrian network. Steve produced a tool which would measure actual walking distance to bus stops using both distance, and enhanced this methodology using time.

He found that 91.4% of households in Christchurch and 91.8% of households in Timaru are within 500m of a bus stop. Steve explained how distance is primarily a mobility based measure whereas time is an accessibility based measure.

This accessibility tool can also measure the time taken to walk to a destination. Key Activity Centres (KAC) (defined in the Regional Policy Statement as being an urban 'hub' focused around metropolitan malls, recreational facilities etc) were used in modelling the number of households within a thirty minute journey time. 42.8% of households within Christchurch were found to be within a thirty minute journey time to two or more KAC's and 79.9% of households were within one KAC.

The results of accessibility modelling exercises can contribute towards developing more effective measures in Long Term Council Community Plans (LTCCPs) and other strategies and plans that could ultimately influence better outcomes for accessibility of public transport and promote sustainable transport. The work that Abley Transportation Consultants Limited has undertaken for Environment Canterbury was used in Council's LTCCP 2009-19.

Steve was asked whether the accessibility tool can measure the quality of a pedestrian environment. NZTA have undertaken other investigations into the quality of walking environments and the Community Street Review methodology can be viewed at www.levelofservice.com. The combination of quality measures with the accessibility assessments is expected to be combined within the next phase of accessibility work.

Steve demonstrated through maps how the removal of key services such as Post Offices can disadvantage the surrounding residential population, particularly the elderly. Investigations into the geographic demographics of an area are also another phase of accessibility studies to be investigated. Accessibility studies are central to the current shift in the transport planning discipline towards providing for 'opportunity-based' decisions i.e. where destinations should be located and what the effects are on the surrounding community

The Lyttelton Festival of Walking, Rod Lawrence, Marketing Manager, Project Lyttelton

Rod Lawrence (RL) began his presentation by proving a background of his past work experience.

The concept of a 'Festival of Walking' was originally developed in the small town of Waihi. Project Lyttelton adopted this concept and brainstormed the type of events that would be appropriate for a festival of walking in Lyttelton. Rod handed out a brochure which outlined over 39 walks for all ages and abilities. Last year the Lyttelton Festival of Walking attracted 750 participants. The walks were led by 15 guides who were mainly volunteers. The Quail Island Easter Egg Hunt was the most popular walk.

Some lessons learnt from last year's event were to print more programmes, have more signage, provide information on ferry connections and have improved systems in the local Information Centre. People were also keen to try new walks when they were guided.

This year, the event organisers are targeting 1500 participants. Event organisers are also trying to maximise sustainable transport options for getting to and from Lyttelton. The Lyttelton Festival of Walking is supported by local businesses such as cafes as it provides economic opportunities for them at a quiet time of the year. Rod was asked whether any research had been undertaken into monitoring the economic outcomes for Lyttelton businesses. There are plans to engage with businesses to gauge how the event affected them.

The Christchurch Transport Plan, Phil Hendon and Ruth Foxon, Christchurch City Council

Phil Hendon (PH) and Ruth Foxon (RF) gave a presentation on how the Christchurch City Council (CCC) proposes to integrate all their numerous current transport plans and strategies into one over-arching strategy – the Christchurch Transport Plan (CTP). He outlined the national, regional and local UDS context of the CTP. The rationale behind the CTP is to achieve better alignment between the numerous strategies that currently exist.

The CTP will have a long –term (30 year) timeframe in line with the Regional Land Transport Strategy (RLTS) and the Urban Development Strategy (UDS). The CTP will be made up of three volumes – Volume 1 will focus on the strategic direction, Volume 2 will focus on prioritisation which will feed into the LTCCP process; and Volume 3 will focus on an implementation plan. CCC staff aim to have a draft CTP completed by June 2010.

RF outlined the drivers for change the CTP will address – land-use, Central City revitalisation, economy, travel choices, congestion, social factors (creating more live-able communities), accessibility, safety, health the environment and energy concerns.

CCC staff are currently developing a Consultation, Engagement, Involvement and Communications Plan. They are currently going through a process of capturing past feedback given on previous consultation processes. Working groups have been set up to discuss issues and trends. Focus groups will also be set up in December 2009 and run through until March 2010.

PH and RF were asked what kind of economic analysis would feed into the overall analysis as this will influence whether politicians will buy into the CTP and will be important for winning

'hearts and minds'. The CTP hadn't reached this stage yet but confirmed they would need to analyse the CTP with consideration of the economy but alongside issues such as the environment and social consequences of travel.

PH and RF were asked what mechanisms there would be to maintain the advocacy function within this process. CCC will be working as hard as they can to ensure meaningful consultation within a tight timeframe. They were also asked whether the analysis would address why previous plans and strategies hadn't worked. The Focus groups being held later on would help to determine this.

PH and RF were asked how the CTP would link into the City Plan. City Plan changes would come after the CTP. The process on how the CTP and the City Plan would link was still being thought through.

An information evening on the CTP would be held at the end of October.

Inland Revenue Department (IRD) Travel Plans, Stephen Graham, Workplace Services Advisor

Stephen Graham's (SG) presentation outlined the Christchurch IRD office's progress towards completing the five-phase travel planning process currently underway.

SG outlined some key features of the new Christchurch IRD site (consolidated from four separate sites) on the corner of Cashel St and Madras St. Every one of the IRD's offices nationwide has video-conferencing facilities and there is a 'Green team' at most sites who are responsible for running promotions.

SG suggested that where there isn't a formal agreement with a local body, as required by ARTA in Auckland and GWRC in Wellington, there be a memorandum of understanding signed between the organisation and the local bodies to cover what information can be shared, and so that the local body can include the Inland Revenue office within their area in their publicised list of employers conducting travel plans (rather than be asking our Corporate Communications each time).. This should be part of the set-up phase (Phase 1)

Phase 2 - the 'data collection phase' involved a staff survey, site audit and analysis of taxi and flight data. SG outlined some of the findings from the staff survey and displayed a map showing where staff live and how they get to work.

The next phase of the Christchurch IRD Travel Planning process (phase three) involves drafting the travel plan documents and implementing associated policy changes. The Takapuna IRD office is the only IRD office in NZ which has completed all five phases of the travel planning process.

SG was asked what motivated the IRD to do workplace travel plans. The Energy Efficiency Conservation Act (EECA) has set a targets that all government workplaces will have operative travel plans by 2010 and have a 15% reduction in vehicular and air travel.

SG outlined some of the travel planning successes in Christchurch so far, including involvement in Bikewise week and other initiatives. The IRD Christchurch office hopes to introduce walking maps, a Go-by-bus day and promote the use of the existing office held bus passes

3. Open microphone:

RW briefly covered what was in the recently released National Land Transport Programme. He mentioned that more work is currently being undertaken by the Transport Officer's Group and the NZTA on prioritising. RW was asked whether there was any possibility of transferring

some of the unallocated funds into other programmes. This would not be possible as the GPS has set the upper limits for all the activity classes.

Fiona Whero (FW) in her capacity as the CAT Forum representative on the **Active and Passenger Transport Working Group** (APTWG) outlined the role of the APTWG which reports to the Regional Transport Committee (RTC) and is chaired by Dr Anna Stevenson (Medical Officer of Health works for Community and Public Health and Christchurch City Council).

The Terms of Reference for the APTWG are available from ECan. Minutes from APTWG meetings are in the RTC minutes
<http://ecan.govt.nz/news-and-notice/minutes/Pages/Default.aspx>

The APTWG have met about monthly since the start of the year. The Group is currently developing a Work Plan - translating the Terms of Reference into how it can make a difference in relation to increasing Active and Passenger Transport in Canterbury.

Meetings are well attended by a diverse group including advocates from Living Streets Canterbury, Spokes Canterbury, Passenger Transport reps, Health, CCC, & ECan, Selwyn & Waimakariri DCs (as part of the Greater Christchurch UDS), Hurunui DC (representing North Canterbury), and Ashburton DC (representing South Canterbury).

Thus far APTWG has attended an upskilling workshop on The Ministry of Transport's Transport Monitoring Indicator Framework. The purpose was to create a robust performance measurement framework for Active Transport in Canterbury. We later collated our collective ideas for a report to the Ministry. It was felt by the APTWG that Canterbury needs support and advice on setting better targets and monitoring to know how well Canterbury is doing in increasing walking and cycling in the Region.

APTWG is formulating a plan for an independent audit of Canterbury Walking and Cycling Strategies to determine how these plans can benefit from each other and achieve best practice standards. It is hoped to achieve better strategies with better implementation. Seven of nine Canterbury Councils have Strategies but how well these are being implemented has not been assessed.

The previous week the APTWG had an additional session on the Regional Land Transport Strategy (RLTS) review currently underway. They focused on brainstorming what they considered to be the issues in Canterbury for land transport. The Group are currently formulating a paper to present to the RTC their thoughts, as some preliminary work for the RLTS review. The RLTS review is a crucial document which will shape transportation planning in our region for many years to come. This session also looked at how APTWG might contribute further to the RLTS review.

The Christchurch City Council also requested that APTWG consult with them on the new Christchurch Transportation Plan. This plan will influence the RLTS and set city policy and focus for the medium term. Active and Passenger advocates need to be involved in this process too.

FW commented that the APTWG could be the teeth for the CAT Forum. The challenge to address is how the CAT Forum might more effectively engage with the Active and Passenger Working Group. FW asked if people could forward any suggestions they would like APTWG to address to her and she will pass these to the APTWG.

Fiona Whero
Canterbury Active Transport Forum representative
366 2645
fiona.whero@livingstreets.org.nz fiona@can.org.nz

Rob Wood informed the Forum of the upcoming 7th New Zealand Cycling Conference being held in New Plymouth on the 12th & 13th of November 2009. The Draft Programme and Registrations are now available on the following website <http://can.org.nz/conference/2009>. Early bird registrations close Friday 25 September. The programme features a wide variety of local and international speakers, including Phillip Darnton of Cycling England. <http://can.org.nz/conference/2009/speakers>.

4. Next Meeting

The next forum will be held December 2nd 2009

Appendix 1

11th CAT Forum 15th September 2009 Attendance List and Apologies

Name	Organisation
Steve Abley	Director Abley Transportation Consultants
Maureen Bishop	Road Safety Coordinator Environment Canterbury
Susan Cambridge	Christchurch Road Safety Co-ordinator Francis and Cambridge Ltd
Jo Chang	Transportation Planner Opus
Tim Cheesebrough	Principal Engineer & Discipline Leader Road Safety MWH
Meg Christie	Active Environment Health Promoter Community and Public Health
Ryan Cooney	Senior Transport Planner New Zealand Transport Agency
Paul de Spa	Member Spokes Canterbury
Dirk de Lu	Member Spokes Canterbury
Rose Dovey	Transport Planner Environment Canterbury
Wendy Everingham	Project Lyttelton
Megan Fowler	Traffic Engineer ViaStrada
Ruth Foxon	Transport Planner Christchurch City Council
Tony Francis	Hurunui Road Safety Coordinator Francis and Cambridge Ltd
Chris Freear	Chair Christchurch to Little River Rail Trail Trust
Stephen Graham	Sustainability Advisor Inland Revenue Department
Natalie Hazelwood	Senior Education Advisor Land Transport NZ
Phil Hendon	Principal Transport Planner Christchurch City Council
Trudy Jones	Transport Planner - Walking/Cycling Network Planning (Transport) Asset and Network Planning Unit Christchurch City Council
Eric Kanyoke	Student Lincoln University
Joy Kingsbury-Aitken	Schools (Road Safety) Coordinator Christchurch City Council
Rod Lawrence	Chair Project Lyttelton
John Lieswyn	Transport Planner ViaStrada Ltd
Andrew Macbeth	Director ViaStrada

Chris Neason	Road Safety Coordinator Waimakariri District Council
Eynon Phillips	Transport Planner - Research Asset & Network Planning Christchurch City Council
Chris Rossiter	Project Transportation Engineer Traffic Design Group Ltd
Nigel Rushton	Author/ Member Pedallars' Paradise / Spokes
Bill Simpson	Community Resilience Unit Manager Environment Canterbury
Tony Spowart	Traffic & Safety Manager NZTA
Korine Stewart	School Travel Plan Coordinator Community and Public Health – South Canterbury
Rex Verity	Environmental Manager and Sustainability Advocate Christchurch Polytechnic Institute of Technology
Fiona Whero	South Island Networker / Project Officer Cycling Advocates' Network / Living Streets Aotearoa
Axel Wilke	Director ViaStrada
Rob Woods	Programme Manager – Transport Environment Canterbury
Lee Wright	Road Safety Coordinator Selwyn District Council

Apologies

Name	Organisation
David Ayers	Councillor Waimakariri District Council
Philip Basher	Transport Policy Engineer Asset & Network Planning Unit Christchurch City Council
Kerry Burke	Chairman Environment Canterbury
Carolyn Brown	Southern Regional Coordinator Sustainable Business Network
Rachel Chapman	Road Safety Coordinator Ashburton District Council
Simon Davenport	Transportation Engineer Timaru District Council
Tim de Jong	Operations Manager Adventure South Ltd
Carina Duke	Practice Advisor Adult Orientation and Mobility/O&M Instructor Royal New Zealand Foundation of the Blind
Syd Horgan	Child & Youth Planning Co-ordinator Education Planning Manager Healthy Eating Healthy Action
Chrys Horn	Member Living Streets Aotearoa

Simon Kingham	University of Canterbury
Glen Koorey	Lecturer University of Canterbury
Hamish Piercy	Southern Regional Training Advisor Tranzqual ITO
Jim Rayner	Councillor Waimate District Council
Jane Sullivan	Physical Activity Health Promoter Community and Public Health Timaru
Rachel Walters	Active Schools Coordinator Sport Canterbury
Chrissie Williams	Councillor Christchurch City Council