

Guidelines to making your submission to Variation 13 of the Proposed Canterbury Natural Resources Regional Plan Chapter 3: Air Quality

Anyone is welcome to make a submission, either as an individual or on behalf of an organisation. A submission form is attached. You may either use this form or prepare your own submission being careful to use the same headings. The following guidelines refer to each separate part of the attached submission form.

Part A Personal details are important to enable the Council to contact you during the processing of submissions. Print clearly, giving full details. If you are writing on behalf of an organisation, make sure you also provide an address and telephone number where we can contact you personally. All submissions to Variation 13 must be received in a hard copy format that is signed.

Please note that all information contained in a submission under the Resource Management Act 1991, including names and addresses for service, becomes public information.

Part B After all submissions have been analysed, the Council will hold Hearings to consider the submissions and make decisions. Tick the first box if you do not wish to speak to your submission at these Hearings. Tick the second box if you do wish to speak to your submission at these Hearings. If other people have made similar submissions you may be invited by the Council to contribute to a joint presentation. Tick the third box if you are happy to do this.

Part C Use the headings in (1), (2) and (3) for each comment you are making on each separate amendment. An amendment is simply the amended provision of the Variation you are concerned about – for example, some explanatory text, or part of a policy, or a rule, or part of a table or map.

(1) The specific amendment in Variation 13 to the Proposed NRRP that my submission relates to is:

While general comments are appreciated, your submission will be more effective if you can refer your comments to specific amendments in this document. **For example** Condition 4 of Rule AQL 98.

(2) My submission is that:

This should be a brief explanation of your concerns about the amendment you are submitting on in the document. You need to cover the following concerns in your explanation:

(a) Indicate whether you:

support the amendment

oppose the amendment

wish to change the amendment

wish to add a new amendment

(b) State your reasons briefly. **For example:**

I support/oppose Condition 4 of Rule AQL 98 because (give reasons).

I would support Condition 4 of Rule AQL 98 if certain changes are made (give reasons).

I would like to see new text/a new amendment added (identify type and position in document).

(3) I seek the following decision from the Council

State precisely the type of change and the final wording you wish to suggest. **For example**

If supporting: "Retain Condition 4 of Rule AQL 98"

If opposing: "Delete Condition 4 of Rule AQL 98"

If changing: "Reword sentence to read (give suggested wording)"

If adding: "Add a new point 4A to Condition 4 which reads "....." (give suggested wording and reasoning)"

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