

# GUIDELINES FOR MAKING FURTHER SUBMISSIONS ON CHANGE 3 to the TRANSITIONAL REGIONAL PLAN

## INTRODUCTION

This is the second stage of the public submission process when everyone has the opportunity to **support** or **oppose** any points raised in the original submissions to Change 3 to the Transitional Regional Plan (TRP). These comments are called **further submissions**.

This document provides a summary of the decisions requested from the first stage of the submission process on Change 3 to the Transitional Regional Plan. All submitters have been given a submission number and each decision requested is assigned a submission point number. For example, Christchurch City Council is submitter number 1 and following this submitter number are submission point numbers for every decision they requested i.e. 1.1, 1.2, 1.3 etc.

Each original submission has been summarised to identify the decisions requested. Each decision requested has been referenced to the appropriate provisions in Change 3 to the Transitional Regional Plan and grouped by the submitter number in numerical order. The reference system used is by "Location". This location reference is made up of the chapter number, page number, line number and where appropriate, the column number. For example, 5-11 4 refers to Chapter 5, page 11, line 4.

If decisions requested were of a very general nature and were not readily linked to a specific provision in Change 3 to the Transitional Regional Plan, then these have been given the location reference 1-0-0 and appear first in the Summary of Decisions Requested.

Anyone is welcome to make further submissions to Change 3 to the Transitional Regional Plan. However, these can only be made in **support of or in opposition to points raised in the original submissions** and you must **provide reasons** for your support or opposition. **You are not able to raise any new points at this stage.**

## HOW TO FILL OUT THE FORM

A further submission form has been provided on the following page for your use. Please **use a separate copy of the form for each submission** you wish to comment on. If you do not wish to use this form, please make sure that you follow the requirements of the submission form to provide the correct information.

The following guidelines are to assist you in making your further submission. They refer to each section of the form provided.

### Part A

Name and address, contact phone/fax numbers etc and signature are important to validate the further submission and enable the Council to contact you during the processing of submissions. Print clearly giving full details. Submissions without this information will not be processed.

### Part B

After all submissions and further submissions have been analysed, the Council will hold hearings to listen to submitters who wish to speak to their submission before it makes decisions. Tick the **first box** if you do not wish to speak at the hearings. Tick the **second box** if you would like to speak to your submission at these hearings.

If other people have made similar submissions you may be invited by the Council to contribute to a joint presentation at the hearing. Tick the **third box** if you are happy to do this.

## Part C

Your further submission should be brief, concise and clearly referenced to the specific part(s) of the original submission. Steps (1)-(4) below refer to each column of the form in Part C. Follow these steps for **each** further submission you are making on Change 3 to the Transitional Regional Plan. All points raised relating to a particular original submission can be listed on the same page (for example if you are commenting on a number of submission points from one submitter). However a separate copy of the form is required for each original submission you make a further submission on.

### (1) The original submission my further submission relates to is:

You must provide the name and address of the person or group making the original submission, together with the submission number that is clearly displayed on both the original submission and in the summary.

You may make a further submission on your own original submission if you feel that the Council's summary does not accurately/adequately cover the points you raised. To do this you would oppose the stated decision requested and seek to have it replaced with what you think it should be, however, you cannot raise any new points at this stage to extend your submission. Also note that the Council will consider your complete submission, not just the summary, as part of the decision making process.

### (2) The particular part of the original submission I am referring to is:

You can refer to either the entire original submission or to a particular point/s in the original submission. You may want to support some of the decisions requested and oppose others within the same original submission. Each decision requested must be itemised separately in columns (2), (3) and (4) for each decision requested raised.

To do this, quote the submitter number and point number. E.g. 1.2

### (3) In this column use **S** or **O** to indicate whether you are supporting or opposing the decision requested.

### (4) State concisely your reasons for support or opposition:

You must provide clear reasons why you wish to support or oppose a particular original submission. You must do this for every decision requested. You may not raise any new requests at this stage.

#### Example:

*"My reasons for opposing Mr Smith Jones, Submission 111.999, is that the amendment requested to Part 2 is not appropriate because it could lead to contaminants entering the water system and monitoring will be difficult to implement..."*

(Here the further submitter has used reasoning to justify their position in opposing the decision requested by the original submission which was to amend Part 2.)

## Part D

You are required under the Resource Management Act 1991 to send a copy of your further submission to the person or organisation whose original submission you have submitted on within five working days of sending the further submission to Environment Canterbury.