

The organisation



>> A sustainable organisation

Environment Canterbury recognises that to deliver community outcomes it has to provide and maintain an appropriate and sustainable organisational capacity. Levels of service are identified in three areas – workforce, finance and environmental footprint

Workforce

Workforce planning within Environment Canterbury has identified the importance of retaining a highly skilled and adaptable workforce. In 2008/09 development a sustainable workforce capacity has focused on three key areas:

- Fostering effective leadership and values. 25 section managers and team leaders took part in leadership training.
- Undertaking training and development to enhance individual capability. An internal training programme was based on a needs analysis and external training was offered to keep specialist staff up to date in their fields. Staff were allocated 30 hours for training during the year.
- Developing and maintaining a high performance organisation culture. Organisational development has been a priority, with a staff management group assigned to develop a vibrant co-operative culture.

Staff health and safety flu vaccinations, health assessments and a range of health education opportunities were offered. The health and safety committee met to discuss health and safety issues.

The total number of permanent staff at 1 July 2008 was 464 (full time equivalents), including 379 staff located at Christchurch (includes Bus Exchange), 48 in Timaru and 53 at other depots throughout the region.

Additional capacity was provided by volunteers e.g. bathing beach water quality samplers and honorary navigation safety enforcement officers.

Levels of service

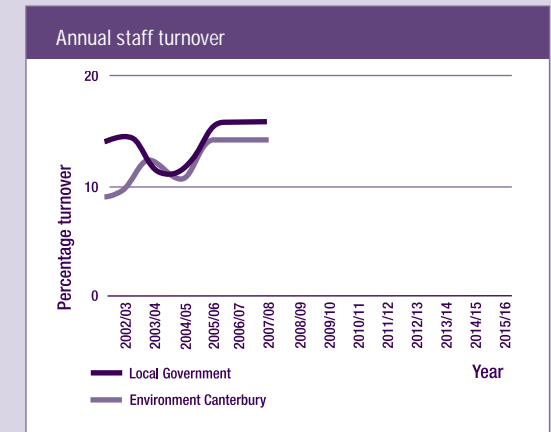
1. Retaining a highly skilled and adaptable workforce

Measure 1

The percentage of annual staff turnover.

Target

Less than the local government median turnover percentage, as measured by the Mercer Local Government Survey.



Source: Environment Canterbury.

2. Providing a safe working environment

Measure 1

The Accident Compensation Corporation status achieved.

Target

Tertiary status.

ACC Status level	
2004/05	Tertiary
2005/06	Tertiary
2006/07	Tertiary
2007/08	Tertiary

Source: Environment Canterbury.

Measure 2

The number of reported accidents.

Target

A 10% reduction, with no serious accidents.

	Accidents	
	Reported accidents	Serious accidents
2004/05	51	1
2005/06	47	4
2006/07	43	8
2007/08	48	8

Source: Environment Canterbury.

Measure 3

The number of Equal Employment Opportunity complaints.

Target

None

EEO complaints	
2004/05	None
2005/06	None
2006/07	None
2007/08	None

Source: Environment Canterbury.

Finance

Environment Canterbury continues to be committed to ensuring ratepayer funds and Government grants are managed efficiently and effectively in the best interests of the community. In 2007/08 development of sustainable financial capability focused on three key areas:

- providing an equitable and efficient rating system
- supporting delivery of work programmes throughout the organisation
- reporting the organisation's financial and physical performance.

Rates were struck and levied in accordance with the council's funding policies to ensure timely resourcing of annual work programmes and rates collection was shared with local councils for both ratepayer convenience and to minimise costs.

Managers and project leaders were provided with timely monthly reports, enabling them to make sound decisions. Councillors also received financial updates on a monthly basis, in addition to a report produced three times during the year to track project expenditure and performance.

The implementation of a business planning and performance management system upgrade continued, providing better information to assist greater internal productivity.

The treasury function was managed successfully during 2007/08 and included ensuring financial reserves were maintained at a level sufficient to cope with the unexpected, such as a catastrophic earthquake or flood, or avian flu. This is essential to ensure ratepayer services can continue to be delivered.

Levels of service

1. Managing the council's revenue requirement

Measure

The percentage of planned annual revenue that is collected.

Target

100%

Percentage of annual revenue requirement collected					
	Interest	User pays	Grants	Targeted rates	General rates
2006/07	78%	85%	110%	101%	101%
2007/08	76%	99%	105%	101%	101%

Source: Environment Canterbury.

2. Providing councillors and managers with timely management and performance information (financial and physical, budget versus actual)

Measure 1

The percentage of reports to councillors provided within the required time frame.

Target

100%

Monthly reports to councillors	
2006/07	100%
2007/08	100%

Source: Environment Canterbury.

Measure 2

The percentage of monthly reports to managers provided within the required time frame.

Target

100%

Monthly reports to managers	
2006/07	100%
2007/08	100%

Source: Environment Canterbury.

Environmental footprint

Environment Canterbury's commitment to continual improvement of its internal environmental performance and reducing its environmental footprint continued in 2007/08.

ISO 14001 was used to manage the council's flood control works, buildings, vehicle fleet and forestry.

Management policies and procedures supported sound environmental practices within Environment Canterbury and a staff team championed activities promoting energy conservation and waste minimisation.

Energy consumption was monitored at all offices and depots, with ongoing efforts to minimise demand. Staff were actively encouraged to use the most appropriately-sized vehicle for the task involved and a car ride share scheme reduced the number of vehicles travelling between the Christchurch and Timaru offices. A video conferencing link between Christchurch and Timaru was used frequently by staff to reduce travel to meetings.

All rubbish was sorted and worm farms were provided at the Christchurch office to dispose of food scraps. An in-house waste exchange was available on the Intranet for staff to advertise and exchange unwanted goods from the office or home.

Levels of service

1. Reducing vehicle carbon emissions

Measure
CO₂ emissions kilograms per kilometre.

Target
Small sedans¹: 0.150kg/km, Medium sedans²: 0.190kg/km

Co ₂ emissions		
	Small sedans	Medium sedans
2002/03	0.153	0.194
2003/04	0.158	0.207
2004/05	0.156	0.193
2005/06	0.160	0.194
2006/07	0.152	0.191
2007/08	Not available*	Not available*

Source: Environment Canterbury. * To be next measured in 2008/09

2. Reducing electricity consumption

Measure
The electricity consumption per square metre in the Christchurch office.

Target
Less than 150 kilowatt hours per square metre per annum.

Electricity consumption	
2004/05	149
2005/06	144
2006/07	144
2007/08	147

Source: Environment Canterbury.

3. Reducing waste going to landfill

Measure
The amount of waste per staff member going to landfill per annum from the Christchurch office.

Target
The weight is decreasing.

The average volume of waste per staff member per annum	
2003/04	21.6 kg
2004/05	21.1 kg
2005/06	21.6kg
2006/07	20.2kg
2007/08	Not available*

Source: Environment Canterbury Annual Survey. * To be next measured in 2008/09

4. Becoming carbon neutral

Measures and targets relating to Environment Canterbury becoming a carbon neutral organisation have been developed for the 2008/09 Annual Plan.

¹<1,600cc
²1,600 to 2,200cc

>> Councillors and constituencies



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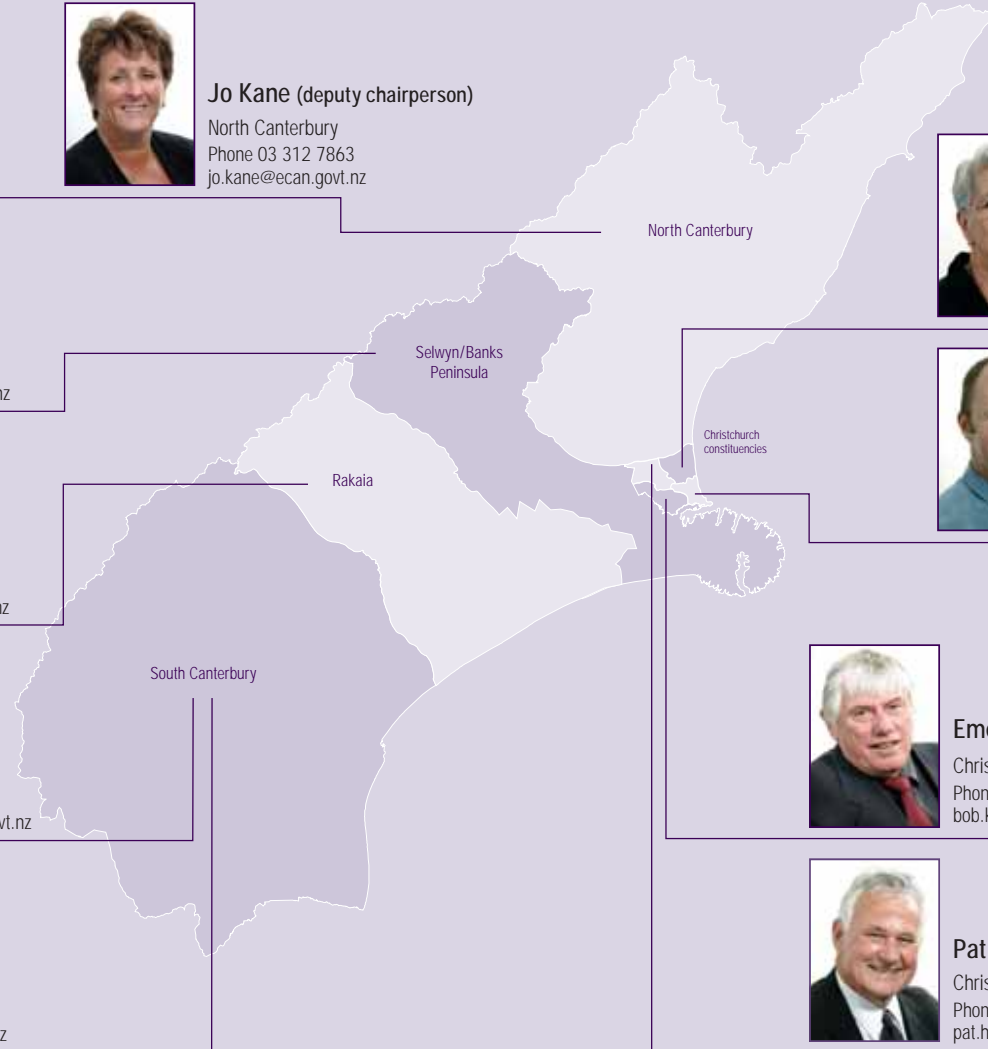
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>> Committee membership

Standing Committees

1. Regional Planning

Responsible for formulation and review of plans, strategies, bylaws and policies under resource management and other resource related legislation.

Membership: Emeritus Prof. Bob Kirk [Chair] and all councillors.

2. Regional Land Transport

Responsible for the Regional Land Transport Strategy, the annual Regional Land Transport Programme, strategic planning for a safe and efficient regional transport system, and the promotion and co-ordination of road safety activities.

Membership: Jo Kane [Chair], Carole Evans, Mark Oldfield, Sir Kerry Burke. Plus appointed members (to be confirmed).

3. Regulation Hearings

Responsible to appoint Resource Consent Hearing Committees; to consider and decide resource consent applications in accordance with delegated powers; and to exercise other such powers as delegated by council.

Membership: Alec Neill [Chair], plus other councillors in rotation.

Membership: Angus McKay [Chair], plus other councillors in rotation.

4. Regulation Overview

Responsible for overseeing quarterly reports on specific regulatory activities, preparation of the regional environment report, the annual enforcement activities report and the annual compliance report.

Membership: Regulation Hearing Committee Chair, plus all councillors.

5. Chief Executive Performance Review

Membership: Sir Kerry Burke [Chair], Jo Kane, Emeritus Prof. Bob Kirk, Carole Evans, Pat Harrow, Alec Neill, Eugenie Sage.

6. Finance and Audit

The purpose of this committee is to assist the council to address audit, financial reporting and internal control issues.

Membership: Emeritus Prof. Bob Kirk [Chair], Jo Kane, Carole Evans, Pat Harrow, Alec Neill, Eugenie Sage.

7. Maori Advisory

The purpose of this committee is to provide a structure to enable the council to engage with Maori.

Membership: Sir Kerry Burke [Interim Chair], Emeritus Prof. Bob Kirk, Eugenie Sage, Rik Tindall, Jane Demeter, Bronwen Murray, Carole Evans, plus representatives of Ngai Tahu and Nga Maata Waka.

Area Liaison

Responsible for liaison and discussion of sub-regional issues.

1. Northern Area

Membership: Ross Little [Chair], Jane Demeter, Jo Kane.

2. Central Area

Membership: Eugenie Sage [Chair], Angus McKay, David Sutherland, Rik Tindall.

3. Southern Area

Membership: Mark Oldfield [Chair], Bronwen Murray, Kerry Burke, Jo Kane, Alec Neill.

4. Christchurch Area Committee

Membership: Carole Evans [Chair] and all councillors representing Christchurch, plus Community Board and stakeholder nominees.

Portfolio Groups

1. Democratic Process

Sir Kerry Burke (Chair), All councillors

2. Air Quality/Energy

Jo Kane [Chair, Air Quality], Bronwen Murray [Chair, Energy], Pat Harrow, Angus McKay, Eugenie Sage, Rik Tindall, Mark Oldfield.

3. Land/Biodiversity/Pest Management/Waste/Contaminated Sites

Ross Little [Chair, Land, Contaminated Sites], Jane Demeter (Chair, Biodiversity), Eugenie Sage (Chair, Pest Management), Pat Harrow (Chair, Waste), Bronwen Murray, Mark Oldfield, David Sutherland

4. Coastal Environment/Navigation Safety

David Sutherland [Chair, Coasts], Bronwen Murray [Chair, Navigation Safety], Emeritus Prof. Bob Kirk, Jane Demeter, Alec Neill, Mark Oldfield, Rik Tindall

5. Water Quality, Quantity and Ecosystems

Mark Oldfield [Chair], Jane Demeter, Eugenie Sage, Pat Harrow, Angus McKay, Bronwen Murray, Rik Tindall, David Sutherland, Ross Little.

6. Regional Land Transport and Public Passenger Transport

Jo Kane [Chair, RLT], Carole Evans [Chair, PPT], Bronwen Murray, Mark Oldfield, Pat Harrow, Jane Demeter.

7. Hazards and Emergency Management

Rik Tindall [Chair, Emergency Management], Jane Demeter [Chair, Hazards], Carole Evans, Angus McKay, Bronwen Murray, Ross Little.

8. Combined Portfolios

Sir Kerry Burke [Chair], all councillors

Joint Committees

1. Canterbury Civil Defence and Emergency Management Group Joint Committee

A joint committee of 10 Canterbury Territorial Authorities and Environment Canterbury established in terms of Section 17 of the Civil Defence Emergency Management Act 2002.

Environment Canterbury Representative: Rik Tindall.

Note: The council chairman is a member of all committees ex officio.

For the latest information on committee membership visit the Environment Canterbury website:

www.ecan.govt.nz/committees

» Awards

Outstanding Contribution Awards

These awards recognise outstanding service and/or achievements which have involved the work of the Canterbury Regional Council.

Michael Dicker

In recognition of outstanding service to the management of groundwater in Canterbury.

Environment Canterbury Awards

Awards for school students, presented in association with science fairs in Christchurch and Timaru.

Canterbury Westland Science and Technology Fair 2007

Junior (Years 7-8)

First Place: Amy Clucas, Cobham Intermediate, "Air Pollution Solution".

Second Place: Vinura Karunasekera and Angus Ward, Cobham Intermediate, "Don't Waste Waste".

Third Place: Georgie Hargreaves, Oaklands School, "Saving the Planet Starts at Home".

Senior (Years 9-13)

First Place: Rink Tacoma, Lincoln High School, "Effluent Problem or bonus".

Third Place: Tim Sherriff, Riccarton High School, "Biodiesel".

Note: no second place awarded

Central South Island Science and Technology Fair 2007

Junior (Years 7-8)

First Place: Lydia Oldfield, Craighead Diocesan School, Temuka's Turbid Taumatakahu.

Second Place: Hamish McLean, Waihi School, "Soak it Up!".

Third Place: Hayley Skelton, Glenti School, "School Energy Saving".

Senior (Years 9-13)

First Place: John Evans, Timaru Boys High School, "Alter Energy".

Note: no second or third place awarded

Wrybill Trophy (over-all winner)

Rink Tacoma, Lincoln High School, "Effluent Problem or bonus".

Future Environmentalist Award Winner

Pauline Robertson, Linwood College

» Published technical reports for 2007/08

- | | |
|--|---|
| <p>R07/1 <i>Tonkin & Taylor Ltd:</i>
Background concentrations of selected trace elements in Canterbury soils.</p> | <p>R08/24 <i>Patterson D:</i>
Pollution Prevention Guide: Introduction.</p> |
| <p>R07/9 <i>Boyle T; Surman M:</i>
Pareora River fairway bed level investigation.</p> | <p>R08/25 <i>Aitchison-Earl P; Smith M:</i>
Aquifer Test Guidelines, 2nd Edition.</p> |
| <p>R07/19 <i>Tonkin & Taylor Ltd:</i>
Background concentrations of polycyclic aromatic hydrocarbons in Christchurch urban soils.</p> | <p>R08/26 <i>Patterson D:</i>
Pollution Prevention Guide: Drainage.</p> |
| <p>R07/21 <i>Aquatic Ecology Ltd:</i>
Salmon spawning and habitat suitability in the middle reaches of the Waitohi River.</p> | <p>R08/27 <i>Patterson D:</i>
Pollution Prevention Guide: Spills.</p> |
| <p>R07/22 <i>Quinn P:</i>
Keeping freight on the move: an onsite design guide for handling freight.</p> | <p>R08/28 <i>Patterson D:</i>
Pollution Prevention Guide: Storage and Handling.</p> |
| <p>R07/23 <i>Thompson G:</i>
The compliance status of dairy shed effluent discharges to land in the Canterbury region for the 2006/2007 season.</p> | <p>R08/29 <i>Patterson D:</i>
Pollution Prevention Guide: Air.</p> |
| <p>R08/3 <i>Meredith A; Croucher R:</i>
State of the environment monitoring: water quality and ecosystem health of the lakes, streams and rivers.</p> | <p>R08/30 <i>Patterson D:</i>
Pollution Prevention Guide: Housekeeping.</p> |
| <p>R08/10 <i>Davies H:</i>
Lyttelton Seabed Contamination: Interim management plan.</p> | <p>R08/31 <i>Patterson D:</i>
Pollution Prevention Guide: Waste.</p> |
| <p>R08/11 <i>Boyle T; Surman M:</i>
Waimakariri River fairway bed level investigation.</p> | <p>R08/35 <i>Hart D; Marsden I.D; Todd D.J; de Vries W.J:</i>
Mapping of the Bathymetry, Soft Sediments, and Biota of the Seabed of Upper Lyttelton Harbour.</p> |
| <p>R08/14 <i>University of Canterbury:</i>
Regional Energy Survey.</p> | <p>R08/42 <i>Thorley M; Aitchison-Earl P; Ritson J; Hayward S:</i>
Proposed Additions to South Canterbury Groundwater Allocation Zones.</p> |
| <p>R08/16 <i>Stenhouse D:</i>
Environment Canterbury Biodiesel Trial Report.</p> | <p>R08/43 <i>Stevenson M:</i>
Healthy Estuary and Rivers of the City: Water quality and ecosystem health monitoring programme of Ihutai; Water quality of the Avon and Heathcote Rivers, Summary report on data collected in 2007.</p> |
| <p>R08/22 <i>Watt F:</i>
Issues and options of asbestos waste in Canterbury.</p> | <p>R08/44 <i>Bolton-Ritchie L:</i>
Healthy Estuary and Rivers of the City: Water quality and ecosystem health monitoring programme of Ihutai; Water quality for contact recreation, Summary report of data collected over the Summer of 2007/2008.</p> |

Published technical reports for 2007/08

- R08/45** *Bolton-Ritchie L:* Healthy Estuary and Rivers of the City: Water quality and ecosystem health monitoring programme of Ihutai; Water quality of the Avon Heathcote Estuary/Ihutai, Summary report on data collected in 2007.
- R08/46** *Bolton-Ritchie L:* The sediments and biota of the Avon-Heathcote Estuary/Ihutai and tidal rivers; summary report on data collected in 2007.
- R08/52** *Bolton-Ritchie L:* Coastal water quality in selected bays of Banks Peninsula 2001-2007.
- R08/53** *Bolton-Ritchie L:* The ecological status of Okains Bay estuary.
- R08/54** *Evans D; Cressy R; Hanson C:* Groundwater quality monitoring - annual summary 2007-2008.
- R08/55** *Aquanet Consulting Ltd:* Hurunui River: influence of the mid reach tributaries on the lower Hurunui River water quality.
- R08/56** *Boyle T; Oliver T:* Carters & Lagmhor Creeks flood mitigation investigation.
- U05/38** *Eggleton Q; Aitchison-Earl P:* Rangitata Huts investigation and monitoring well: bore completion report.
- U07/13** *Boyle T; Surman, M:* Ophi River fairway bed level investigation.
- U07/40** *Beech M; Meredith A; Vesey S:* Ecosystem health monitoring programme November-December 2006 and site specific habitat trend analysis 2000-2006. Study of Selwyn River at Coes Ford.
- U07/42** *Pattle Delamore Partners Ltd:* Avon/Otakaro and Heathcote/Opawaho rivers: analysis of water quality data from 1992 - 2006.
- U07/59** *Boyle T:* Ashburton River floodplain management strategy. Flood protection works for South Branch, Ashburton River - Valetta Stopbank and associated works. Resource Consent applications & assessment of environmental effects.
- U07/63** *De Joux A; Wilson M:* Data Audit for the Waihi River at Waimarie, site number 69643, 1983 to 1990.
- U07/66** *Ettema M:* Canterbury Region flood, 14-15 November 2006.
- U07/67** *Martin A; Williams H:* State of the Canterbury Region Water Resource.
- U07/68** *Topélen J:* Mean Annual Low Flow (seven day) and Mean Flow Mapping for the Upper Selwyn River Catchment.
- U07/74** *Wilson M:* Data Audit for the Orari River at Upstream Ohapi Confluence, site number 69514, 2006 to 2007.
- U07/75** *Wilson M:* Data Audit for the Ohapi Creek at Milford Clandeboye Rd, site number 69509, 2006 to 2007.
- U07/76** *Wilson M:* Data Audit for the Coopers Creek at Upstream Orari Confluence, site number 69513, 2006 to 2007.
- U07/77** *Wilson M:* Data Audit for the Coopers Creek at SH72, site number 69515, 2006 to 2007.
- U07/78** *Wilson M:* Data Audit for the Dobies Stream at Woolscoours Rd, site number 69684, 2006 to 2007.
- U07/79** *Wilson M:* Data Audit for the Waihi River at SH72 Bridge, site number 69683, 2006 to 2007.
- U07/80** *Wilson M:* Data Audit for the Orari River at SH1, site number 69510, 2006 to 2007.
- U07/83** *Lockington P; Griffiths G; Martin A:* Jed River and Leamington Stream: Water Resources Summary.
- U07/84** *Lamb C:* Public survey: 2006 Christchurch home heating.
- U07/89** *De Joux A:* Data Audit for the Waihi River at DOC Reserve, site number 69649, 1991 to 2007.
- U07/94** *Wilton E; Anderson B; Iseli J:* Cost effectiveness of policy options for boilers - Ashburton.
- U07/95** *Wilton E; Anderson B; Iseli J:* Cost effectiveness of policy options for boilers - Christchurch.
- U07/96** *Wilton E; Anderson B; Iseli J:* Cost effectiveness of policy options for boilers - Kaiapoi.
- U07/97** *Wilton E; Anderson B; Iseli J:* Cost effectiveness of policy options for boilers - Rangiora.
- U07/98** *Wilton E; Anderson B; Iseli J:* Cost Effectiveness of policy options for boilers - Timaru.
- U07/99** *Wilton E; Anderson B; Iseli J:* Cost effectiveness of policy options for boilers - Washdyke.
- U08/1** *Boyle T; Surman M:* Ashley River Floodplain Management Strategy. Flood hazard risk assessment.
- U08/2** *Research First Limited:* Public Survey: 2007 Timaru home heating.
- U08/3** *Research First Limited:* Public Survey: 2007 Canterbury home heating.
- U08/4** *Research First Limited:* Public Survey: 2007 Canterbury regional home heating.
- U08/5** *Moore C; Scott, D:* Canterbury Plains regional groundwater model: progress report to February 2008.
- U08/8** *National Institute of Water and Atmospheric Research:* Instream habitat and flow regime requirements in the lower Selwyn River.
- U08/10** *Scarf F:* Seven day mean annual flow and mean annual low flow mapping of the Waipara River catchment, North Canterbury.
- U08/20** *Moore C; Scott D:* Canterbury Plains regional groundwater model: project overview.
- U08/21** *Weeber J:* Christchurch Groundwater Protection: A hydrogeological basis for zone boundaries, variation to the proposed Natural Resources Regional Plan.
- U08/36** *Hill Z:* Monitoring population and household changes around key infrastructure facilities in Canterbury.
- U08/37** *Hill Z:* Rural land use change in Canterbury 1995-2007.
- U08/42** *Beech M:* Ecosystem Health Monitoring programme November-December 2007.

>> Planning and policy

Various plans, strategies or discussion documents were released for formal public consultation during the 2007/08 year.

Significant plans		
Plan	Released	Number of submissions received
Environment Canterbury Draft Annual Plan 2008 /2009	March 2008	110
Regional Coastal Environmental Plan Changes 1 and 2 - Occupation by Swing Moorings and Structures in CMA	June 2007	32
Regional Policy Statement Proposed Change 1	July 2007	466
Draft Canterbury Regional Land Transport Strategy 2008-2018 (incorporating the Canterbury Regional Travel Demand Strategy)	October 2007	18
Transitional Regional Plan Change 3 - Proposed change to the Stormwater Rule	March 2008	5
Proposed Natural Resources Regional Plan Variation 4 - Groundwater Allocation Limits	June 2007	162
Proposed Natural Resources Regional Plan Variation 5 - Kaikoura Rivers Environmental Flow Regimes	June 2007	3
Proposed Natural Resources Regional Plan Variation 6 - Plan provisions for Christchurch Groundwater Quality Zones	July 2007	72
Proposed Natural Resources Regional Plan Variation 7 - Water Quantity, Schedule WQN1 and related amendments for the Conway River/Tutae Putaputa	October 2007	7
Proposed Natural Resources Regional Plan Variation 8 - Water Quantity, Schedule WQN1 and related amendments for rivers in the Hurunui area	August 2007	38
Proposed Natural Resources Regional Plan Variation 9 - Water Quantity, Schedule WQN1 and related amendments for the Waihao River and tributaries of the Wainono Lagoon	August 2007	28
Proposed Natural Resources Regional Plan Variation 10 - Water Quantity, Schedule WQN1 and related amendments for the Lake Ellesmere – Te Waihora catchment: Knights Creek, Halswell River, LII River, Kaituna River, and Prices Stream	August 2007	13
Proposed Natural Resources Regional Plan Variation 11 - Air Quality, introducing provisions for the management of PM ₁₀ contaminant in Rangiora	October 2007	39
Proposed Natural Resources Regional Plan Variation 12 - Air Quality, introducing provisions for the management of PM ₁₀ contaminant in Kaiapoi	October 2007	23
Proposed Natural Resources Regional Plan Variation 14 - Water Quality, addressing discharges to groundwater	October 2007	4

In addition, the following were finalised during the 2007/08 year:

A Biodiversity Strategy for the Canterbury Region
July 2007

Emergency Operations Centre: Operational Guidelines
July 2007

Canterbury Regional Pest Management Strategy (2005-2015) Operational Plan for 2007/2008
September 2007

Canterbury Transport Regional Implementation Plan 2008-2038
November 2007

Environment Canterbury Navigation Safety Bylaws 2005 Amendment 2
November 2007

Canterbury Transport Regional Implementation Plan 2008-2038: Amended Version
November 2007

Report on the Operational Plan 2006/07 for the Canterbury Regional Pest Management Strategy (2005-2011)
November 2007

Lyttelton Seabed Contamination: Interim Management Plan
February 2008

Environment Canterbury Community Outcomes Report 2006-2008
June 2008

In addition, the following were progressed during the 2007/08 year:

Proposed Canterbury Natural Resources Regional Plan, Chapters 1 - 3
Currently in the appeals stage in the Environment Court