

# Canterbury Water Management Strategy Regional Committee

## Terms of Reference

### Establishment

This Committee of Canterbury Regional Council (Environment Canterbury) is established pursuant to the Local Government Act 2002 in accordance with the Canterbury Water Management Strategy 2009 (CWMS). The CWMS was established by the Canterbury Mayoral Forum.

### Purpose and Functions

The purpose and function of the CWMS Regional Committee is to:

- 1) Monitor progress of the implementation of the CWMS across the Canterbury Region; and
- 2) Provide advice to Environment Canterbury on regional issues associated with implementation of the CWMS.

### Objectives

- 1) Periodic review of the implementation of the CWMS by Environment Canterbury and other regional agencies;
- 2) Assessment of how well the implementation of the Regional Implementation Programme and the Zone Implementation Programmes across the region are meeting CWMS targets, including the identification of gaps;
- 3) Identification of opportunities for alignment, prioritisation and efficiencies in delivery across all of the Zone Implementation Programmes;
- 4) Identification, in partnership with Zone Committees and stakeholders, of issues that are of regional importance and would benefit from a regional approach;
- 5) Leading regional initiatives, such as the use of working groups, with regular reporting to Environment Canterbury, Zone Committees and the Canterbury Mayoral Forum. This can include but is not limited to:
  - Infrastructure development requiring significant investment and/or involving wider regional stakeholder involvement;
  - Regional biodiversity;
  - A co-ordinated approach to land use and water quality;
  - Kaitiakitanga.
- 6) Oversight of communication on the CWMS to regional stakeholders and audiences.

### Membership

The CWMS Regional Committee will comprise:

- Two elected members/Commissioners appointed by Environment Canterbury
- One elected member appointed by Christchurch City Council;
- Three nominated representatives appointed by the combined Territorial Authorities (one from each sub region – North, Mid, and South Canterbury);

- One representative of Te Rūnanga o Ngāi Tahu;
- Three representatives appointed by Ngāi Tahu (South, Mid and North Canterbury);
- The Chairs of each Zone Ccommittee or an appointee from each Zone as its representative for the triennium;
- Five – seven selected community members who collectively bring experience and expertise in the following sectors:
  - Fisheries;
  - Energy/Electricity;
  - Indigenous biodiversity;
  - Primary industry/agriculture;
  - Recreation;
  - Regional Development including Tourism.

Two Central Government representatives and a representative of the Canterbury District Health Board will be invited to participate in the Committee with observer status.

### **Appointment process**

Environment Canterbury will appoint its own representatives. The Territorial Authorities, and Ngāi Tahu will nominate their representatives and the appointments will be confirmed by Environment Canterbury.

A Working Party of the Mayoral Forum including a representative of Ngāi Tahu will:

- 1) Select the community members. They will advertise the roles, and names will also come from collaborative discussions with stakeholder interests; and
- 2) Prepare recommendations to take to Environment Canterbury. Key considerations will be ensuring Committee interest and geographic balance to enable productive dialogue to occur.

### **Alternates**

Proxies or alternates are not permitted.

### **Quorum**

At least 15 members of the CWMS Regional Committee shall be present to form a quorum.

### **Officers**

The Chair of CWMS Regional Committee will be nominated by the Chair of Environment Canterbury in consultation with the Mayors of the Territorial Authorities and the Ngai Tahu Kaiwhakahaere.

### **Term**

Members are appointed for a term of three years and can be reappointed for a second term of three years at the discretion of Environment Canterbury, upon request by the relevant nominated bodies.

### **Financial Delegations**

None

## Operating Philosophy

- 1) The CWMS Regional Committee will at all times operate in accordance with the requirements of the Local Government Official Information and Meetings Act 1987 and will observe the following principles: Give effect to the principles, targets and goals of the CWMS;
- 2) Be culturally sensitive, observing tikanga Maori;
- 3) Apply a Ki uta ki tai (from the mountains to the sea) approach;
- 4) Give consideration to and balance the interests of all water users in the region in debate and decision making;
- 5) Work in a collaborative and co-operative manner using their best endeavours to reach solutions that balance the interests of all sectors of the community;
- 6) Promote a philosophy of integrated water management to achieve the multiple objectives of the range of stakeholders with interests in water;
- 7) Seek consensus in decision-making where at all possible. Where despite the best endeavours unanimous agreement cannot be reached a decision may be taken, if in the view of the significant majority it represents the best interest of all sectors of the community;
- 8) In the event that neither unanimous agreement is able to be reached nor a significant majority view formed, in the first instance seek assistance from an external facilitator to further Committee discussions and deliberations. Where the Committee is unable to reach consensus despite having sought assistance and exhausted all avenues, it must recommend that the Canterbury Regional Council disband it and appoint a new Committee.

## Meeting frequency and Remuneration Guidelines

- 1) The Committee is formed on a three-yearly basis.
- 2) The Committee will meet at least four times per annum and with workshops and additional meetings, including of working groups, as required.
- 3) Remuneration for members will be paid in the form of an honorarium currently set at the following levels:
  - a. Appointed members - \$4,000 pa
  - b. Deputy Chair - \$5,000 pa
  - c. Chair - \$6,000 pa.

Staff or elected members of Territorial Authorities are not eligible for remuneration.

- 4) Reasonable travel expenses will be reimbursed.

## Committee Support

The CWMS Regional Committee shall be supported by staff from Environment Canterbury.

## Working Groups

The CWMS Regional Committee may at any time form one or more sub-committees or working groups. These sub-committees or working groups may (with the approval of the CWMS Regional Committee) co-opt outside persons as members. The quorum of any sub-committee or working group shall be 50% of the total membership plus one member.