

## CWMS Regional Committee Chair and co-Chair Role Description

The role of the Canterbury Water Management Strategy (CWMS) Regional Committee independent Chair and co-Chair is to provide leadership to the Committee by supporting the members to develop advice and consensus-based recommendations on regional water management issues.

The Chair will report to the Environment Canterbury Chief Executive or delegate.

### Core Responsibilities

<b>Strategic leadership</b>	Work with the committee facilitator to ensure meeting agendas and the work of the committee is strategic, well planned and aligned with the CWMS and committee's purpose and functions.
<b>Build relationships</b>	Build respectful relationships with members and stakeholders and develop a sense of unity and common purpose among the Committee.
<b>Ensure consensus-based recommendations</b>	Provide all committee members with opportunities to contribute to discussions and bring together diverse views to enable the Committee to develop recommendations by consensus. Ensure the Committee operates in accordance with the Terms of Reference, Code of Conduct and Council Standing Orders.
<b>Connect with Zone Committees</b>	Liaise with zone committee Chairs as required to identify and progress matters that may require a regional approach or advice. Attend the CWMS Chairs and Deputy Chairs Forum to help establish and strengthen these relationships.
<b>Reporting</b>	Report on the Committee's progress to the Canterbury Mayoral Forum, Environment Canterbury, and Te Rūnanga o Ngāi Tahu. Represent the Committee at events and with media if required.
<b>Community member selection</b>	Work with Councillor/s and Tumu Taiao to support the selection of community members for the CWMS Regional Committee and Zone Committees

To fulfil the above responsibilities, it is anticipated that the independent Chair (and Co-Chair) will have following skills and experience:

1. Chairing and governance experience
2. Experience working with diverse groups and consensus-based decision making maintaining political neutrality
3. Ability to work with and understand the values of Te Rūnanga o Ngāi Tahu and Papatipu Rūnanga
4. Experience and interest in freshwater management issues is useful

The Chair/Co-chair is required to Chair four formal committee meetings a year and will be supported by a facilitator and Committee Secretary from Environment Canterbury.

Remuneration for the Chair/Co-Chair will be commensurate with the skills and expertise of the appointed person.

The person will be appointed for a minimum of two years.